



Malta, 19/05/2015

**Subject: EASO/2015/257: CLARIFICATIONS 4**

Dear Sir/ Madam,

From potential tenderers we received questions that might be of general interest. Please find herewith the answers (in line with point 8 of Invitation letter, clarifying the nature of the contract).

Q: Considering that interpreters are described as “resources” in the terms of reference, can you confirm that freelance interpreters booked directly by the Contractor are not considered as subcontractors??

A: Please refer to Clarifications 1 published on EASO website.

Q: We read in the terms of reference, part “1.4 – Requirements for the resources”, that interpreters must demonstrate a general knowledge and understanding of current affairs. Could you please be more specific regarding the mains topics which our interpreters should be specialized in for this contract?

A: Please refer to the last paragraph of Section 1.4 of the Terms of reference:

- *Knowledge of and previous experience in issues dealing with politics, migration and asylum preferably specialized in asylum and migration terminology.*

Q: Regarding the “place of performance” for the Lot 2, you wrote that it could be in “any suitable premises in any of the 28 EU Member States”, in the four Associate Countries or in around fifteen other countries. Could you please be more specific, giving for example a list of the locations of events in previous years (cities, not only countries)? This will help the candidates in offering EASO their best financial proposals, and would guarantee a fairer competition as otherwise the company offering services to EASO in the previous years has an advantage over the other candidates, with more detailed information at its disposal.

A: Please note that this is a new procedure with new requirements.

Q: In part 3.3, “Evidence of the technical and professional capacity of the tenderer(s)”, regarding the evidence for selection criterion, you ask for “an adequate proof of possessing the necessary authorisation to perform the activities requested in the tender”.

A: Please note that the list provided in Section 3.4.3 Selection criteria documentation of the Terms of Reference is not exhaustive, therefore you are kindly invited to submit adequate evidence subject to the local/national practices in different Member States.

Q: Dear Sir/Madam, I would like to know about the volume of interpreting/interpretation for each lot of the tender?

A: Expected volumes are indicated in the total estimated value per each Lot, as per Section 2.1 of the Terms of Reference.

### **2.1 ESTIMATE OF THE MAXIMUM BUDGET**

*The estimated total maximum threshold of the framework contract is EUR 1.000.000 for a maximum period of 4 (four) years, divided between Lots:*

- Lot1 – EUR 300.000
- Lot2 – EUR 700.000.

Yours faithfully,

**EASO Contracts**