



Malta, 5/05/2015

**Subject: EASO/2015/257: CLARIFICATIONS 3**

Dear Sir/ Madam,

From potential tenderers we received questions that might be of general interest. Please find herewith the answers (in line with point 8 of Invitation letter, clarifying the nature of the contract).

Q: With reference to the selection criteria are the 250 days of experience in interpreting considered even if not provided during international conferences?

A: It is required to have at least 250 days of experience in interpreting during conferences (international, academic or local). Please refer to 3.4.3 Selection criteria documentation of the Terms of Reference (pages 13- 14).

*Evidence for selection criterion*

*A declaration to have at least 250 days of experience in interpreting during e.g. international conferences together with a list of the most important events during the last three years or organisations for whom the services were provided in the last three years, supported by the related project reference forms (SSF 12).*

Q: Could you please confirm whether provision of interpreting services for EASO in Malta, EU Member States and third countries is a new or an existing requirement? If existing and this is a re-tendering exercise, could you please confirm whether the previous and/or current arrangements have been contracted to one or a number of suppliers or whether this has been managed independently in-house by the EASO?

A: EASO cannot disclose any information about current contracts. Previous tenders have been published on the Official Journal and on EASO website.

Q: If known, is the contractor able to provide a calendar of upcoming events and their details such as volumes, locations, durations or alternatively, if available, share 2015 calendar of all events and their durations/locations and volumes?

A: EASO is in possession of an Events Calendar for 2015 but due to the nature of the activities, this is subject to change according to the needs of EASO's stakeholders. EASO is currently also not in a position to assert which events require interpretation at this stage and therefore cannot commit itself to the duration, location and/or volume of interpretation requests.

Q: Could the contractor provide an approximate duration (in days) of assignments for the linguist in a particular those who would be expected to attend appointments in Malta?

A: Most EASO Meetings and Events are of 1 or 1.5 days duration although others last longer but usually no more than 5 days at a time.

Q: When does the contractor envisage the first appointments will start and would appointments be running simultaneously at two separate locations at any time of the contract?

A: Following the evaluation and awarding procedure, it is foreseen that the first event contracted under this Framework Contract will be towards the end of September (2015) in Malta.

Yours faithfully,

**EASO Contracts**