



Malta, 28/08/2013

**Subject: EASO/2013/121: CLARIFICATIONS 2**

**1.1**

Question:

Reference is made to Section 1 "The Services – Technical Specifications" – paragraph 1.2.1 - Conference Venue Requirements" of the tender specifications.

Could you kindly clarify whether all the meeting rooms (for breakout sessions) are required to accommodate Interpretation Booths for between 3 to 5 languages, and not just the Plenary Hall?

Answer:

In Section 1.2.1, it is stated that "Multiple Halls shall accommodate Interpretation Booths for between 3 to 5 languages." It is therefore required that at least 2 Meeting Halls can accommodate Interpretation Booths. It is not necessary for ALL Meeting Rooms to accommodate the Interpretation Booths.

**1.2**

Question:

In point 1.2.1 – "Conference Venue Requirements" of the tender specifications, it is stated that "Up to four Meeting Rooms to be used for breakout Sessions or Workshops..." shall be made available however in Annex 3.4.3 Table 1 (Conference Venue Rental as defined in point 1.2.1 of the tender specifications) you list four Full Days for Meeting Rooms (1 Full Day x 4) for the Breakout session, with a maximum of 6 rooms (specifically 6, 6, 5, 4) indicated under the column Quantity (A).

Could you kindly clarify?

Answer:

Point 1.2.1 – "Conference Venue Requirements" of the Tender Specifications, "Up to four Meeting Rooms to be used for breakout Sessions or Workshops..." will be required in varying combinations according to the individual requirements for each event over the four years.

As stated in Annex 3.4.3, the weighting tables are only to be used for the weighting of the Financial Proposals received. Furthermore:

*“The weightings are based on the estimated usage of the services. Quantities indicated in the tables below are only indicative and not binding in any way on the Contracting Authority. These quantities are based on an estimation of the consumptions during the total maximum duration of the contract including its renewal (48 months) and will be used only for the assessment of the financial offers.”*

The discrepancy between the numbers you mention refers to the estimated usage of the services over the duration of the Contract.



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