

## ANNEX 1.2 – Tender specifications EASO/2014/135

### 1. Sofas

<b>Ref 001</b>	Two Seater Tub Sofa
<b>Estimated Quantity</b>	6
<b>Requirements</b>	
<b>Material</b>	Real black leather
<b>Dimensions</b>	Approximate dimensions in cm: length 127 x depth 78 x height 73, seat height 47. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Cube style 2 seater sofa  Hidden legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	Picture of sofa to be provided at tendering stage  Optional: Swatches of sofa material to be provided at tendering stage.

<b>Ref 002</b>	Single Seater Tub Sofa (black)
<b>Estimated Quantity</b>	12
<b>Requirements</b>	
<b>Material</b>	Real black leather
<b>Dimensions</b>	Approximate dimensions in cm: length 76 x depth 78 x height 73, seat height 47. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Cube style single seater tub sofa  Hidden legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	Picture of sofa and sample of sofa material colour to be provided at tendering stage  Optional: Swatches of sofa material to be provided at tendering stage.

<b>Ref 003</b>	Single Seater Tub Sofa (beige)
<b>Estimated Quantity</b>	2
<b>Requirements</b>	
<b>Material</b>	Beige/cream/winter white real leather
<b>Dimensions</b>	Approximate dimensions in cm: length 76 x depth 73 x height 73, seat height 47. Acceptable dimensions are within 10% of the indicated dimensions.

<b>Style</b>	Cube style single seater tub sofa  Hidden legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	Picture of sofa and sample of sofa material colour to be provided at tendering stage  Optional: Swatches of sofa material to be provided at tendering stage.

<b>Ref 004</b>	Three Seater Tub Sofa (beige)
<b>Estimated Quantity</b>	2
<b>Requirements</b>	
<b>Material</b>	Beige/cream/ winter white real leather
<b>Dimensions</b>	Approximate dimensions in cm: length 127 x depth 78 x height 73, seat height 47. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Cube style three seater tub sofa  Hidden legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	Picture of sofa and sample of sofa material colour to be provided at tendering stage  Optional: Swatches of sofa material to be provided at tendering stage.

<b>Ref 005</b>	Three Seater Tub Sofa (black)
<b>Estimated Quantity</b>	2
<b>Requirements</b>	
<b>Material</b>	Real black leather
<b>Dimensions</b>	Approximate dimensions in cm: length 127 x depth 78 x height 73, seat height 47. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Cube style three seater tub sofa  Hidden legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	Picture of sofa and sample of sofa material colour to be provided at tendering stage  Optional: Swatches of sofa material to be provided at tendering stage.

## 2. Coffee Tables

<b>Ref 006</b>	Rectangular Coffee table
<b>Estimated Quantity</b>	4
<b>Requirements</b>	
<b>Material</b>	Stainless steel or chrome frame, clear glass top, stainless steel/chrome legs or base
<b>Dimensions</b>	Approximate dimensions in cm: length 90 x depth 60 x height 73. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Rectangular coffee table  Chrome/stainless steel frame  4 chrome/stainless steel legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	n/a

<b>Ref 007</b>	Square Coffee table
<b>Estimated Quantity</b>	6
<b>Requirements</b>	
<b>Material</b>	Clear glass top, stainless steel/chrome legs or base
<b>Dimensions</b>	Approximate dimensions in cm: 100 x 100 cm. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Square coffee table  Glass top  Chrome/stainless steel frame  4 chrome/stainless steel legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	n/a

### 3. Executive Chairs

<b>Ref 008</b>	Executive Chairs (black)
<b>Estimated Quantity</b>	50
<b>Requirements</b>	
<b>Material</b>	Black fabric for the seat and back
<b>Dimensions</b>	Approximate dimensions in cm: 96 cm height, 60 cm base, 42-25 cm height between seat and base, 44 cm depth. (Acceptable dimensions are within +/- 5 cm for each dimension)
<b>Style</b>	Two arm rests Single central leg Four or five-star base on castors
<b>Additional Features</b>	Adjustable height Tilt mechanism Backrest height adjustment Ergonomic back support Seat depth adjustment Armrest adjustment
<b>Additional requirements</b>	Chrome or black single central leg  Seats a person weighing up to 120 kg

<b>Ref 009</b>	Executive Chairs (conference centre with castors)
<b>Estimated Quantity</b>	50
<b>Requirements</b>	
<b>Material</b>	Chairs to have a mesh back in navy blue (samples of the colour to be provided at tendering stage) Chair seat to be in black or dark grey coloured leather/ leather look/other hard wearing material
<b>Dimensions</b>	Approximate dimensions in cm: 100 height, 67 depth, 59 width (Acceptable dimensions are within +/- 5 cm for each dimension)
<b>Style</b>	Chrome or polished aluminium base Two arm rests
<b>Additional Features</b>	Four or five star base with castors for use on parquet flooring Ergonomic backrest to provide support for the lower and upper back Height adjustable Height, depth and width adjustable arm rests Flexible seat edge Allows reclining
<b>Additional requirements</b>	Chair to provide for even weight distribution Environmentally friendly and easy to recycle High quality standard of comfort for long meetings Seats a person weighing up to 120 kg

<b>Ref 010</b>	Executive Chairs (conference centre without castors)
<b>Estimated Quantity</b>	60
<b>Requirements</b>	
<b>Material</b>	Chairs to have a mesh back in navy blue (samples of the colour to be provided at tendering stage) Chair seat to be in black or dark grey coloured leather/ leather look/other hard wearing material
<b>Dimensions</b>	Approximate dimensions in cm: 100 cm height, 67 cm depth, 59 cm width (Acceptable dimensions are within +/- 5 cm for each dimension)
<b>Style</b>	Chrome or polished aluminium base Two arm rests
<b>Additional Features</b>	Four or five star base <u>without castors for use on carpeted flooring</u> Ergonomic backrest to provide support for the lower and upper back Height adjustable Height, depth and width adjustable arm rests Flexible seat edge Allows reclining
<b>Additional requirements</b>	Chair to provide for even weight distribution Environmentally friendly and easy to recycle Seats a person weighing up to 120 kg High quality standard of comfort for long meetings

#### 4. Visitor's Chairs

<b>Ref 011</b>	Visitor's chairs
<b>Estimated Quantity</b>	70
<b>Requirements</b>	
<b>Material</b>	Black leather look
<b>Dimensions</b>	Approximate dimensions in cm: 45 cm width, 51 cm depth, 81 cm height. (Acceptable dimensions are within +/- 5 cm for each dimension)
<b>Style</b>	No Arms Four black legs
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	n/a

## 5. Desk Lamps

<b>Ref 012</b>	Desk lamps (chrome)
<b>Estimated Quantity</b>	50
<b>Requirements</b>	
<b>Material</b>	Chrome
<b>Dimensions</b>	n/a
<b>Style</b>	Office desk lamp
<b>Additional Features</b>	Adjustable height 3 pin plug. Fused Heavy duty 13 amp.
<b>Additional requirements</b>	Bulbs included 40 W or 60 W

<b>Ref 013</b>	Desk lamps (black)
<b>Estimated Quantity</b>	50
<b>Requirements</b>	
<b>Material</b>	Black matte Aluminium/Black matte Metal
<b>Dimensions</b>	n/a
<b>Style</b>	Office desk lamp Black matte
<b>Additional Features</b>	Adjustable height 3 pin plug. Fused Heavy duty 13 amp.
<b>Additional requirements</b>	Bulbs included 40 W or 60 W

## 6. Metal cupboards for hanging files

<b>Ref 014</b>	Filing cabinets for hanging suspension files
<b>Estimated Quantity</b>	10
<b>Requirements</b>	
<b>Material</b>	Metal
<b>Dimensions</b>	Approximate dimensions in cm: length 47 x depth 62 x height 132. Acceptable dimensions are within 10% of the indicated dimensions. 4 drawers Key Lockable on top To take A4 size hanging suspension files
<b>Style</b>	Freestanding
<b>Additional Features</b>	Grey colour Lockable To take A4 hanging suspension files Extension drawers
<b>Additional requirements</b>	n/a

<b>Ref 015</b>	Filing cabinets for hanging suspension files (side filer)
<b>Estimated Quantity</b>	10
<b>Requirements</b>	
<b>Material</b>	Metal
<b>Dimensions</b>	Approximate dimensions in cm: length 80 x 47 depth x height 130. Acceptable dimensions are within 10% of the indicated dimensions. 4 drawers Key lockable on top To take A4 size hanging suspension files
<b>Style</b>	Side filer Freestanding
<b>Additional Features</b>	Grey colour Lockable To take A4 hanging suspension files Side filing drawers
<b>Additional requirements</b>	n/a

## 7. Open Cupboards

<b>Ref 016</b>	Open cupboards for arch-lever files
<b>Estimated Quantity</b>	10
<b>Requirements</b>	
<b>Material</b>	Grey laminate
<b>Dimensions</b>	Approximate dimensions in cm: length 90 x depth 45 x height 200. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	Grey colour At least 4 shelves No doors
<b>Additional requirements</b>	n/a

## 8. Lockable Cupboards

<b>Ref 017</b>	Lockable cupboards for arch-lever files
<b>Estimated Quantity</b>	6
<b>Requirements</b>	
<b>Material</b>	Grey laminate
<b>Dimensions</b>	Approximate dimensions in cm: length 90 x depth 45 x height 200. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Lockable doors
<b>Additional Features</b>	Grey colour At least 4 shelves To have two doors
<b>Additional requirements</b>	n/a



9. Library shelving

<b>Ref 018</b>	Library shelving for books
<b>Estimated Quantity</b>	8
<b>Requirements</b>	
<b>Material</b>	Maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: width 90 x depth 45 x height 200. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Library style
<b>Additional Features</b>	Open shelves
<b>Additional requirements</b>	n/a

10. Kitchen Furniture

<b>Ref 019</b>	Kitchen table
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	maple laminate
<b>Dimensions</b>	Approximate external dimensions in cm length 165 x width 130 x height 80. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	Standard kitchen rectangular table
<b>Additional Features</b>	4 legs in metal or aluminium
<b>Additional requirements</b>	n/a

<b>Ref 020</b>	Kitchen table chairs
<b>Estimated Quantity</b>	12
<b>Requirements</b>	
<b>Material</b>	Black Leather look
<b>Dimensions</b>	Standard chairs for a kitchen table (Ref 021) Approximate dimensions in cm: width 45 x depth 50 x height 90. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	4 legs padded back and seat No arms
<b>Additional requirements</b>	n/a

<b>Ref 021</b>	Bar stools
<b>Estimated Quantity</b>	10
<b>Requirements</b>	
<b>Material</b>	Black Leather look seat Chrome or grey metal leg and base
<b>Dimensions</b>	Approximate dimensions in cm: width 45 x depth 55 x height 100. Acceptable dimensions are within 10% of the indicated dimensions. Seat diameter: Approximately 35 cm (+/- 5 cm)
<b>Style</b>	n/a
	Single leg, round base Low backrest Cushioned black seat leather look
<b>Additional requirements</b>	n/a

<b>Ref 022</b>	Round bistro table for indoor use
<b>Estimated Quantity</b>	8
<b>Requirements</b>	
<b>Material</b>	<p>Tabletop: light grey or white melamine with a clean finished edging.</p> <p>Legs: stainless steel/chrome/grey metal single leg</p> <p>Base: sturdy stainless steel/chrome/grey metal round base for stability</p>
<b>Dimensions</b>	<p>Approximate dimensions in cm:</p> <p>Thickness of table top: between 2.5 and 3.0</p> <p>Diameter of round top: between 70 and 80</p> <p>Diameter of base: between 35 and 45</p> <p>Height of table: between 110 and 115</p>
<b>Style</b>	<p>Round top bistro table in a light grey or white melamine finish with a clean finished edging.</p> <p>Single stainless steel/chrome/grey metal leg</p> <p>Sturdy stainless steel/chrome/grey metal round base</p>
<b>Additional Features</b>	n/a
<b>Additional requirements</b>	n/a

### 11. Office furniture

<b>Ref 023</b>	Meeting table up to 6 people
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	Light Maple Laminate
<b>Dimensions</b>	<p>Approximate dimensions in cm : length 250 x width 100 x height 72.</p> <p>Acceptable dimensions are within 10% of the indicated dimensions.</p>
<b>Style</b>	Standard rectangular meeting table

<b>Additional Features</b>	Rectangular 4 legs Light Maple
<b>Additional requirements</b>	Sample of material to be provided by tenderer

<b>Ref 024</b>	Low bookcase
<b>Estimated Quantity</b>	30
<b>Requirements</b>	
<b>Material</b>	Light maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: length 180 x width 45 x height 70. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	picture of bookcase included
<b>Additional Features</b>	2 doors made of light maple melamine Lockable with keys Set of 2 keys 1 adjustable shelf
<b>Additional requirements</b>	n/a

<b>Ref 025</b>	3 drawer chest (maple)
<b>Estimated Quantity</b>	30
<b>Requirements</b>	
<b>Material</b>	Maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 42 length x 60 width x 55 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	
<b>Additional Features</b>	Four pivoted castors 3 drawers Lockable with safety keys on the right top Upper stationery drawer in PVC. Stationery tray
<b>Additional requirements</b>	n/a

<b>Ref 026</b>	3 drawer chest (light maple)
<b>Estimated Quantity</b>	50
<b>Requirements</b>	
<b>Material</b>	Light maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 60 length x 42 width x 55 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	
<b>Additional Features</b>	Four pivoted castors 3 drawers Lockable with safety keys on the right top Upper stationery drawer in PVC. Stationery tray
<b>Additional requirements</b>	n/a

<b>Ref 027</b>	L-shaped desk (light maple)
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	Light maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 160 length x 120 width x 72 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	L-shaped With modesty panel
<b>Additional requirements</b>	n/a

<b>Ref 028</b>	Rectangular desk (light maple)
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	Light maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 160 length x 80 width x 72 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	With modesty panel
<b>Additional requirements</b>	n/a

<b>Ref 029</b>	L-shaped desk (maple)
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	Maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 160 length x 120 width x 72 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	L-shaped With modesty panel
<b>Additional requirements</b>	n/a

<b>Ref 030</b>	Rectangular desk (maple)
<b>Estimated Quantity</b>	1
<b>Requirements</b>	
<b>Material</b>	Maple laminate
<b>Dimensions</b>	Approximate dimensions in cm: 160 length x 80 width x 72 height. Acceptable dimensions are within 10% of the indicated dimensions.
<b>Style</b>	n/a
<b>Additional Features</b>	With modesty panel
<b>Additional requirements</b>	n/a