



Malta, 27 August 2014

**PRIVACY STATEMENT  
CONCERNING THE PROCESSING OF PERSONAL DATA IN THE TRAINING AND EXPERT POOL**

In accordance with Article 42(4) of Regulation 439/2010 founding EASO the processing of personal data in the context of establishing a Training and Expert Pool is subject to [Regulation \(EC\) 45/2001](#) of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

**Purpose:**

Personal data is processed for the establishment of a pool of experts, the Training and Expert Pool. Experts are nominated by their training NCP (National Contact Point) for inclusion in the pool. EASO's Centre for Training, Quality and Expertise checks that nominated experts possess the required qualifications and expertise prior to including them in the pool. Experts from the Training and Expert pool may be selected for deployment by EASO as trainers, didactic experts or content experts.

**Identity of the Controller:**

The controller is the Head of the Centre for Training, Quality and Expertise (CTQE) at [training@easo.europa.eu](mailto:training@easo.europa.eu).

**Personal data collected and Type of data processed:**

Personal data collected and further processed concern the CVs of experts forwarded to EASO by training NCPs, following a call for nominations for EASO's Training and Expert Pool:

The personal data collected from experts' CVs, for inclusion are:

- Name and Surname
- e-mail address
- Type of Expert (trainer, content, didactic)
- Area of expertise (categorised by module)
- Member State
- Additional languages spoken
- Experience in train-the-trainer sessions
- Experience in national sessions
- Frequency of training delivery
- Other personal data

**Recipients:**

The recipients are the Head of Centre for Centre Training Quality and Expertise (CTQE), and CTQE staff members involved in the administration of the Training and Expert Pool.

**Legal basis:**

The legal basis for the processing is Article 6, Regulation (EU) 439/2010 of the European Parliament and of the Council of 19 May 2010 establishing a European Asylum Support Office.

**Data retention:**

Experts' CVs are kept in the Training and Expert pool until EASO receives a notification from their respective NCP that they are no longer available. Following this notification, their CVs are removed from the pool. Periodically EASO requests NCPs to submit an updated list of available experts/CVs.

**Right of Access/Rectification:**

Experts who have submitted their CV to EASO via their NCP have the right to access their personal data at any time by submitting a request in writing to the data controller at [training@easo.europa.eu](mailto:training@easo.europa.eu).

Experts may update or correct their identification data at any time. To update or correct data regarding qualifications and experience relevant for inclusion in the Training and Expert Pool, experts must re-submit their CV via their NCP. Data subjects may ask to be removed from the EASO Training and Expert Pool and their personal data to be erased, by submitting a request in writing to EASO via their NCP.

**Contact Information:**

If you have any queries concerning the processing of your personal data in the context of the establishment of the EASO Training and Expert Pool you may contact the Head of the Centre for Operational Support at, [training@easo.europa.eu](mailto:training@easo.europa.eu). Queries may be followed up further with the Data Protection Officer at EASO ([dpo@easo.europa.eu](mailto:dpo@easo.europa.eu)).

**Recourse:** EASO's Data Protection Officer [dpo@easo.europa.eu](mailto:dpo@easo.europa.eu) or the European Data Protection Supervisor <http://www.edps.europa.eu>