



Malta, 24 August 2016

**SUBJECT: EASO/2016/437 – Service contract for the provision of services of a Mechanical and Engineering Company for Drafting of Tender Specifications for Mechanical and Engineering Maintenance, assistance in evaluation of tenders and monitoring of the contract**

## EX ANTE PUBLICITY

### I. Description of the services:

The European Asylum Support Office (EASO) is planning to procure the provision of services of a Mechanical and Engineering Company for Drafting of Tender Specifications for M&E Maintenance, assistance in evaluation of tenders and with the contract monitoring.

The selected company will be asked to draft the tender specifications for the launch of a call for tenders for Mechanical and Engineering Maintenance Services for the EASO premises.

The company awarded the contract will then be asked to offer technical advice and assist in the evaluation of the tenders and monitor the Mechanical and Engineering Company awarded the maintenance contract for a period of six months to ensure that the adequate services is being provided.

### II. Description of the contract

EASO envisages awarding a service contract. The duration of the contract will be 15 months with the possibility to extend for another 6 months. The estimated maximum amount for this contract is € 60,000.

### III. Description of the procurement procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least 3 economic operators through which EASO may award the above-mentioned contract.<sup>1</sup>

This publication has an indicative value and constitutes no obligation to award a contract for EASO.

Only the tenderers invited by the contracting authority to participate to this procedure will be admissible.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to [CONTRACTS@easo.europa.eu](mailto:CONTRACTS@easo.europa.eu) before 09/09/2016.<sup>2</sup>

EASO Contracts

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<sup>1</sup> This publication is made pursuant to Article 124 of the Rules of Application of the Financial Regulation that provides for ex ante publication on the Institutions' websites of contracts with a value up to € 135 000.

<sup>2</sup> The personal data collected in relation to this prior information notice shall be made available on request to the various services of EASO and will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed [contracts@easo.europa.eu](mailto:contracts@easo.europa.eu).