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**Malta-Grand Harbour Valletta: Provision of Legal advice and support for EASO
2018/S 144-328411**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

European Asylum Support Office
MTC Block A, Winemakers Wharf
Grand Harbour Valletta
MRS 1917
Malta

E-mail: contracts@easo.europa.eu

NUTS code: MT0

Internet address(es):

Main address: www.easo.europa.eu

I.2) Information about joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=3635>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Other activity: Asylum

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of Legal advice and support for EASO

Reference number: EASO/2018/663

II.1.2) Main CPV code

79111000

II.1.3) Type of contract

Services

II.1.4) Short description:

The objective of this open procurement procedure is to establish a single supplier framework contracts (FWC) (1 per lot) having duration of 4 years for provision of legal advice and support to the EASO activities.

- II.1.5) **Estimated total value**
Value excluding VAT: 500 000.00 EUR
- II.1.6) **Information about lots**
This contract is divided into lots: yes
Tenders may be submitted for all lots
- II.2) **Description**
- II.2.1) **Title:**
Lot 1: Legal advice and support related to EASO contracts
Lot No: 1
- II.2.2) **Additional CPV code(s)**
79111000
- II.2.3) **Place of performance**
NUTS code: MT
Main site or place of performance:
The tasks will be performed mainly at the contractor's premises. The tasks may be also performed at EASO premises — in Malta, Italy, Athens, Brussels or other locations EASO has offices and/or conduct.
- II.2.4) **Description of the procurement:**
The Contractor will be requested to perform several of the following tasks:
— Task 1: Procurement,
— Task 2: Contract management related support,
— Task 3: General legal advice.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 250 000.00 EUR
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
The period of execution of the tasks specified in the contract may be automatically renewed three times for a period of 24 months unless written notification to the contrary is sent by 1 of the parties and received by the other three months before expiry of the contractual period.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**

Lot 2: Legal advice and support related to EASO administration

Lot No: 2

II.2.2) **Additional CPV code(s)**

79111000

II.2.3) **Place of performance**

NUTS code: MT

Main site or place of performance:

The tasks will be performed mainly at the contractor's premises. The tasks may be also performed at EASO premises — in Malta, Italy, Athens, Brussels or other locations EASO has offices and/or conduct.

II.2.4) **Description of the procurement:**

The Contractor shall provide legal advice and support for issues related to EASO internal administration needs, notably in the following fields:

- a) information and communication technology(e.g. provision of IT support services);
- b) communications (e.g. production of publications; translations, development and content of websites, including social media and campaigns; and relations with press and media);
- c) legal advice for human resources related issues according to the applicable EU Staff Regulation, including handling of claims excluding judicial assistance;
- d) logistics (e.g. facilities services);
- e) audit services;
- f) intellectual property rights protection and management, transfer of technology matters (including licensing policy);
- g) EASO corporate governance issues, in particular related to the EASO Management Board meetings;
- h) personal data management and data protection matters;
- i) access to documents (EC Regulation 1049/2001) related requests and applicable case law;
- j) training: the Contractor shall provide trainings / seminars to EASO employees within the scope of this contract, namely on topics within the areas mentioned above (points a-i).

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 250 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The period of execution of the tasks specified in the contract may be automatically renewed three times for a period of 24 months unless written notification to the contrary is sent by 1 of the parties and received by the other three months before expiry of the contractual period.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 14/09/2018

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 24/09/2018

Local time: 10:00

Place:

European Asylum Support Office (EASO), MTC Block A, Winemakers Wharf, Grand Harbour, Valletta MRS1917, Malta.

Information about authorised persons and opening procedure:

2 authorised representatives maximum for each tenderer, notified in advance to EASO.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

EASO reserves the right to increase by no more than 50% the estimated value of the FWCs, in accordance with Article 85 of the EASO Financial Regulation and Article 134(1)(e) of the RAP. In such cases, EASO and the successful tenderer shall use a negotiated procedure without prior publication of a Contract Notice for new services or works consisting in the repetition of similar services or works entrusted to the economic operator awarded the initial contract by EASO.

VI.4) Procedures for review

VI.4.1) Review body

General Court of the European Union

Luxembourg

2925

Luxembourg

Telephone: +352 4303-1

Fax: +352 4302-2100

Internet address: <http://curia.europa.eu>

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure

VI.4.4) Service from which information about the review procedure may be obtained

VI.5) Date of dispatch of this notice:

18/07/2018