

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:141016-2017:TEXT:EN:HTML>

**Malta-Valletta: Provision of office supplies and stationery products to the European Asylum Support Office  
2017/S 074-141016**

**Contract notice**

**Supplies**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

EASO

Valletta

Malta

E-mail: [contracts@easo.europa.eu](mailto:contracts@easo.europa.eu)

NUTS code: MT

**Internet address(es):**

Main address: <https://www.easo.europa.eu/about-us/procurement>

**I.2) Joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2397>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

Other activity: Asylum.

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Provision of office supplies and stationery products to the European Asylum Support Office.

Reference number: EASO/2016/444.

**II.1.2) Main CPV code**

30192000 - TA17

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description:**

Provision of office supplies and stationery products to the European Asylum Support Office.

**II.1.5) Estimated total value**

Value excluding VAT: 1 000 000.00 EUR

**II.1.6) Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Provision of office supplies and stationery products to the European Asylum Support Office in Malta lot 1  
Lot No: 1

II.2.2) **Additional CPV code(s)**

30192000 - TA17

II.2.3) **Place of performance**

NUTS code: MT0

Main site or place of performance:

The place of delivery of the supplies shall be EASO's premises located in Malta or any other EASO locations within these respective countries where EASO may set up hotspots, hubs and offices.

II.2.4) **Description of the procurement:**

Framework contract for the provision of office supplies and stationery products to the European Asylum Support Office in Malta lot 1.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 374 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The initial duration of the contract is 12 months.

The contract may be automatically renewed 3 times for a period of 12 months unless written notification to the contrary is sent by one of the parties and received by the other 3 months before expiry of the contractual period.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Provision of office supplies and stationery products to the European Asylum Support Office in Greece lot 2  
Lot No: 2

II.2.2) **Additional CPV code(s)**

30192000 - TA17

II.2.3) **Place of performance**

NUTS code: GR

Main site or place of performance:

The place of delivery of the supplies shall be EASO's premises located in Greece or any other EASO locations within these respective countries where EASO may set up hotspots, hubs, and offices.

II.2.4) **Description of the procurement:**

Framework contract for provision of office supplies and stationery products to the European Asylum Support Office in Greece lot 2.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 216 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The initial duration of the contract is 12 months.

The contract may be automatically renewed 3 times for a period of 12 months unless written notification to the contrary is sent by one of the parties and received by the other 3 months before expiry of the contractual period.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Provision of office supplies and stationery products to the European Asylum Support Office in Italy lot 3  
Lot No: 3

II.2.2) **Additional CPV code(s)**

30192000 - TA17

II.2.3) **Place of performance**

NUTS code: IT

Main site or place of performance:

The place of delivery of the supplies shall be EASO's premises located in Italy or any other EASO locations within these respective countries where EASO may set up hotspots, hubs, and offices.

II.2.4) **Description of the procurement:**

Framework contract for the provision of office supplies and stationery products to the European Asylum Support Office in Italy lot 3.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: 410 000.00 EUR

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The initial duration of the contract is 12 months.

The contract may be automatically renewed 3 times for a period of 12 months unless written notification to the contrary is sent by one of the parties and received by the other 3 months before expiry of the contractual period.

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.1.2) Economic and financial standing**

**III.1.3) Technical and professional ability**

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.2) Contract performance conditions:**

**III.2.3) Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.1.6) Information about electronic auction**

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 24/05/2017

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**  
Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 9 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**  
Date: 31/05/2017  
Local time: 10:00  
Place:  
EASO premises in Malta.

**Section VI: Complementary information**

- VI.1) **Information about recurrence**  
This is a recurrent procurement: no
- VI.2) **Information about electronic workflows**
- VI.3) **Additional information:**
- VI.4) **Procedures for review**
- VI.4.1) **Review body**  
General Court of the European Union  
Luxembourg  
Luxembourg  
E-mail: [GeneralCourt.Registry@curia.europa.eu](mailto:GeneralCourt.Registry@curia.europa.eu)  
Internet address: <http://curia.europa.eu>
- VI.4.2) **Body responsible for mediation procedures**
- VI.4.3) **Review procedure**
- VI.4.4) **Service from which information about the review procedure may be obtained**
- VI.5) **Date of dispatch of this notice:**  
04/04/2017