Valletta Harbour, 14 November 2013

EASO/MB/2013/105 rev. 1

13th EASO Management Board
29 November 2013
Programme and annotated draft agenda

Programme

Wednesday 27 November 2013

16.00 – 18.00 Consultative Forum*: Visit to EASO premises and presentation on EASO’s work
EASO Headquarters, Winemakers Wharf, Grand Harbour Valletta

19.00 – 21.30 Consultative Forum: Informal dinner
Excelsior Hotel, Floriana

Thursday 28 November 2013

9.00 – 17.30 Consultative Forum: 3rd plenary meeting
Corinthia Palace Hotel, Attard

19.00 Informal dinner
Excelsior Hotel, Floriana

Friday 29 November 2013

9.00 – 17.30 13th EASO Management Board meeting
EASO Headquarters, Winemakers Wharf, Grand Harbour Valletta

19.30 Dinner
Palazzo de Piro, Mdina

*Please note that the 3rd plenary meeting of the Consultative Forum is also open to Management Board members and representatives.

Annotated draft agenda

09.00 – 10.30 1. Opening and adoption of the agenda

2. Minutes of the 12th Management Board meeting (16 September 2013)
   = Adoption by the Management Board

   A (Information points)

3. List of documents for information
   = Take note of the written information provided in the documents listed at the end of the agenda

   B (Decision points)

4. Comprehensive approach on planning
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<th>Time</th>
<th>Agenda Item</th>
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<tr>
<td>10.30 - 10.45</td>
<td><strong>Coffee break</strong></td>
<td></td>
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<tr>
<td>10.45 – 12.30</td>
<td><strong>C (Discussion points)</strong></td>
<td></td>
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| 8.00 – 8.30  | **Situation of asylum in the EU (with particular focus on Syria and on the Mediterranean)** | = Information by the Executive Director  
= Information by the European Commission  
= Exchange of views by the Management Board  |
| 9.00 – 9.30  | **Operating Plan for Greece**                                              | = Information by the Executive Director  
= Information by Greece  
= Exchange of views by the Management Board  |
| 10.00 – 10.30| **External dimension strategy**                                           | = Presentation by the Executive Director  
= Exchange of views by the Management Board on the basis of the discussion paper  |
| 11.00 – 11.30| **Early warning and Preparedness System**                                 | = Information by the Executive Director  
= Exchange of views by the Management Board on the basis of the discussion paper  |
| 12.00 – 12.30| **Professional development activities (with particular focus on the EASO training programme)** | = Information by the Executive Director  
= Exchange of views by the Management Board on the basis of the discussion paper  |
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<td>16.00 – 17.30</td>
<td><strong>13. Annual report on the situation of asylum in the EU 2013</strong></td>
<td>= Information by the Executive Director on the first outline and on the next steps regarding the annual report on the situation of asylum in the EU</td>
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</tbody>
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|            | **14. Internal evaluation 2013 and draft terms of reference for the external evaluation 2014** | = Information by the European Commission on the preliminary findings of the internal evaluation 2013  
= Presentation by the Executive Director of the draft terms of reference for the external evaluation 2014 |
|            | **15. AOB**                                                          | a. Plenary meeting of the Consultative Forum (28 November 2014)  
= Information by the Executive Director |
|            | **16. Conclusions by the Chair**                                     |                                                                                                                                     |

**List of documents for information**

- a. Events calendar 2013
- b. Progress report 2013
- c. Information on the Annual Relocation Forum (25 September 2013) and on the EASO practical cooperation expert meeting on relocation (14 November 2013)
- d. Information on the implementation of the Special Support Plan for Italy
- e. Information on the EASO Operating Plan for Bulgaria
- f. Dates of the meetings of the Management Board in 2014