



OPERATING PLAN
AGREED BY EASO AND GREECE

Valletta Harbour and Athens
13 December 2017



Having regard to Articles 8, 10 and 13 to 23 of Regulation (EU) No 439/2010 of the European Parliament and of the Council of 19 May 2010 establishing a European Asylum Support Office (hereinafter 'EASO Regulation'),

The Executive Director of the European Asylum Support Office (hereinafter 'EASO')

and

The Minister of Migration Policy of Greece,

Hereby agree on the Operating Plan (hereinafter 'the Plan') for the deployment of Asylum Support Teams and the provision of technical, material and operational assistance to Greece for a duration of 1 year (from 1st January 2018 until 31st December 2018).

Any amendments or adaptations of this Plan shall be agreed in accordance with Article 18(2) of the EASO Regulation.

EASO shall share a copy of the Plan with the Members of the EASO Management Board for information.

Valletta Harbour and Athens

13 December 2017

Executive Director of the European
Asylum Support Office

Minister of Migration Policy of Greece

[SIGNED]

[SIGNED]

José Carreira

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1. INTRODUCTION

1.1 Legal Framework

Article 13 of the EASO Regulation states:

1. A Member State (or Member States) subject to particular pressure may request EASO for deployment of an Asylum Support Team. The requesting Member State or Member States shall provide, in particular a description of the situation, indicate the objectives of the request for deployment and specify the estimated deployment requirements.
2. In response to such a request, EASO may coordinate the necessary technical and operational assistance to the requesting Member State(s) and the deployment, for a limited time, of an Asylum Support Team in the territory of that Member State(s) on the basis of an Operating Plan.

1.2 Operational Situation and Needs Assessment

Over the last years, Greece has witnessed a dynamic migratory situation. The year 2015 was marked by an unprecedented influx of migrants from/through Turkey to Greece (873,179 arrivals), which continued in steep numbers during the first months of 2016. After the adoption of the EU-Turkey statement on 20th of March 2016, a significant drop in arrivals was reported. However, a steady pace of arrivals has been maintained throughout 2016 and in 2017. The arrivals reported by UNHCR for 2017 amount to 27,245 and a relative increase in arrivals was noted after the end of the summer 2017, even though the weather got gradually colder.

Although the current numbers are substantially lower compared to previous years, the arrivals still remain particularly high for the size of Greece, taking also into account the situation on the mainland. According to EASO data, **Greece remains one of the top five receiving countries in Europe** being one of the key entry points for irregular migration through the Eastern Aegean route, i.e. flows arriving mainly from/through Turkey. The arrivals consist mainly of persons from Syria, Iraq and Afghanistan. The main entry points are the Aegean islands of Lesbos, Chios, Samos, Leros and Kos, while increasing numbers of arrivals are also reported through the land border with Turkey.

Despite the fluctuating arrival trends during the past years, **there has been a steady rise in the number of applicants for international protection in Greece.** In 2014, Greece noted 9,431 applicants, followed by 13,195 applicants recorded in 2015 and 51,092 in 2016. In November 2017, Greece already reported almost 55,000 applicants registered.

Among the applicants for international protection, **the requests for family reunification under the Dublin III Regulation have seen a considerable rise.** After the low numbers of applications in 2014 and 2015 (1,267 and 1,245 respectively), the requests rose to 5,611 in 2016 and 10,095 in 2017. These high numbers are exerting particular pressure on the Dublin procedures, particularly on outgoing requests.

A similar increasing trend is noted in the number of asylum applications of **unaccompanied minors.** From 450 applications in 2014 and 420 in 2015, the requests have risen to 2,352 in 2016 and 2,233 by the end of October in 2017.

Continued high numbers of arrivals and applications put significant pressure on the Reception and Asylum system in Greece, which is already accommodating a substantial number of applicants received in previous years whose cases are still pending at different stages of the procedure. The reception facilities on the Aegean islands are overcrowded. The total number of asylum applicants on



the islands in need of accommodation exceeds 15,000, while – according to the reports of the Greek authorities – the available accommodation places offered both by government facilities and by other stakeholders do not exceed 8,000. This has led to permanent tensions and a humanitarian emergency that grows worse every winter. The impact of this situation is particularly severe for vulnerable persons and the legal provisions for such groups remain challenging to implement. On the mainland, the accommodation scheme is comprised of camps, apartments, hotels and buildings. It is run under the auspices of the Ministry of Migration Policy with substantial involvement of UNHCR and other IOs and CSOs.

Substantial EU funding is dedicated to support the activities in Greece. The AMIF and ISF programmes foresee funds both under their multiannual resources, as well as under their emergency scheme. In addition, EU funds from the ECHO Emergency Support Instrument have been mobilised for Greece since 2016. Financial procedures for the absorption of funds need to be implemented by all services of the public authorities and there are increased needs for technical assistance and monitoring.

The Greek legal system was significantly amended in order to provide the appropriate tools for addressing the migration crisis.

The Ministry of Migration Policy was established as a separate Ministry in 2016. The legislation of 2016 established or reorganised the services under the Ministry's supervision, i.e. the Asylum Service, the Appeals Authority and the Reception and Identification Service. The staff of these relatively newly established services has been limited and growing slowly.

The 2016 legislation and in particular law 4375/2016 and its amendments provided the legal framework for the current asylum procedure. It introduced important changes, including the implementation of the border procedure on the islands and the involvement of EASO in this procedure. The legislation, i.e. the established legal framework, as well as the composition and competences of different actors (including EASO), was subjected to scrutiny by courts of different instances and was finally upheld by the Greek Council of State in 2017.

1.3 EASO support to Greece

EASO has been providing support to the Greek authorities since 2011 establishing good working cooperation in several areas. Greece has faced particular asylum pressure in the past years due to a significant influx of irregular migrants at the European external borders. Following a request made by the Greek Government, EASO agreed to support Greece and to deploy various Asylum Support Teams (ASTs) and experts. Since the beginning of its operations, Greece was assisted in enhancing and building up its capacity in tackling the backlog of asylum cases. In addition, the set-up of a sustainable and efficient asylum and reception structure was supported: a new First Reception Service, Asylum Service, Appeals Authority and improved reception conditions. In the following years, the EASO operating plan was extended to various areas, e.g. training of the staff of the new services, support to the backlog committees, support to improvement of reception procedures and the management of EU funds related to asylum and reception.

In September 2015, based on two decisions issued by the Council, a relocation programme from Greece was started whereby eligible applicants in clear need of international protection were able to be transferred from Greece to other Member States to have their application for international protection determined there. Support was provided in particular by joint processing of asylum cases of applicants eligible for the relocation programme by ASTs, composed of national experts deployed by EASO supported by interpreters.



On 30 September 2015, EASO signed the EASO Hotspot Operating Plan to Greece. This Plan was amended several times in 2015 and 2016, taking into account the EU-TR Statement, the European Agenda on Migration, including the hotspot approach and subsequent developments, in order to reflect the operational needs both on the islands and on mainland Greece and was extended until 31st December 2016. Based on that plan and its amendments, EASO's activities in Greece were significantly extended and new joint procedures were developed envisaging special measures in support to Greece as a frontline Member State, among others, with the hotspot approach and relocation.

A single Special Operating Plan (SOP) signed in December 2016 provided for EASO support until December 2017. EASO support focused on three main priority areas: support to the implementation of the EU Relocation programme, support to the operationalization of the EU-Turkey Statement and capacity building of concerned national authorities on the Common European Asylum System (CEAS) with particular focus on reception, identification, assessment and referral of vulnerable applicants.

Concerning the Relocation programme, EASO has supported the national authorities on the Greek mainland with the provision of information to potential relocation candidates, the referral to the Greek Asylum Service and registration of applications for international protection. To enhance the programme's effectiveness, two dedicated hotlines have been established, an Escalation Desk for quality review and hands-on advice has been opened in Athens and Thessaloniki and a matching tool has been developed. In parallel, EASO became increasingly mobile by the introduction of mobile teams that are providing information on asylum procedures in more than 30 reception sites throughout mainland Greece. Overall, with various means, EASO supported Greece in pre-registering over 27,000 applicants and in transferring over 22,000 applicants to other Member States.

In the Aegean islands, EASO is supporting the Greek Asylum Service in the processing of asylum applications under the border procedure. From the beginning of 2017 to 30th October 2017, more than 300 Member States experts and interim caseworkers have been deployed to the islands for the operationalization of the EU-TR Statement performing asylum interviews and drafting Concluding Remarks under the border procedure.

In addition, experts on assessment of vulnerabilities, Country of Origin Information (COI) and asylum casework are manning a Helpdesk in Athens, providing guidance to the caseworkers in the field on complex cases. Only in the first ten months of 2017, EASO caseworkers have conducted over 7,500 interviews. Assistant Legal Rapporteurs are seconded to the Independent Appeal Committees, to support in file preparation for the second instance procedure.

Concerning the quality assurance of the asylum border procedure, several actions have been undertaken by EASO in order to guarantee the training and preparation of deployed staff. In line with the European Commission's Joint Action Plan on the Operationalization of the EU-TR Statement, enhancement of resources available for caseworkers, templates, guidance, quality checks at regular intervals and COI support in the production of factsheets have led to reduction of the average processing time, and an enhanced quality of work. To-date EASO has developed a number of operational tools and resources facilitating the activities of both the EASO ASTs and Greek stakeholders.

EASO has also played a significant role in supporting the Dublin Unit in Athens, with Asylum Support teams supporting the processing of outgoing requests and transfers, on-the-job coaching and advice, training, capacity-building and operational support for Dublin caseworkers.



Activities for capacity-building in the national authorities have been implemented in the field of asylum and reception through the organization of study visits, thematic meetings, workshops at the central level and on the islands and the secondment of key staff.

Experts from EU+ countries have been deployed in the context of reception capacity-building and interims have been seconded to support operational needs. The main area of focus has been the identification, categorization and referral of vulnerabilities.

To assist the Reception and Identification Service in effectively managing financial resources, Member States' experts and interim staff have been deployed in 2017, for the management of EU Funds and the drafting and management of project proposals.

In addition, office space, equipment, material and operational support were provided where required for EASO activities and the Greek authorities.

EASO has built up a significant presence on the ground in Greece working with Asylum Support Teams supported by interpreters in the hotspots of Lesbos, Chios, Samos, Leros and Kos. In addition, EASO and the Greek Asylum Service have established a new shared office building in Lesbos. In Chios, the new shared office building is foreseen to become operational in spring 2018.

On mainland Greece EASO is present in several locations, the regional asylum offices in Alimos, Attika, Piraeus, Thessaloniki, Alexandroupoli, Fylakio and Corinth, as well as over 30 reception sites throughout mainland Greece.

An EASO Operational Office in Athens was established to manage operations on the ground, strengthen the capacity to host and organize capacity-building events, and provide administrative support to activities in Greece.

The current EASO Operating Plan to Greece lays down the conditions and objectives of EASO's specific technical and operational support to the Greek authorities and of the support for processing of asylum cases in Greece. It also sets out the conditions for participation of Asylum Support Teams in these specific EASO activities, as stated in Article 18 of Regulation 439/2010 of 19 May 2010 establishing EASO (EASO Regulation).

Greece and EASO will provide the members of Asylum Support Teams with information on the general state of play with regard to the procedure for international protection and reception system in Greece and specific information about the state of play of the deliverables as described in the specific measures. Every effort will be made to provide a suitable working place for the Asylum Support Teams participating in the activities to implement the Plan. EASO will provide the technical equipment required for the work of the Asylum Support Teams and will reimburse costs incurred by persons participating in the activities, according to the applicable EASO rules.

This current plan builds on the operational support provided by EASO to Greece and aims to respond to the pressure on its asylum and reception systems and sustain the full implementation of the EU asylum acquis. EASO will continue to support the asylum border procedure in the islands under the EU-TR statement and the RIS at central and local level. A further focus will be supporting capacity-building activities of concerned national authorities on the Common European Asylum System with particular focus on reception, identification, assessment and referral of vulnerabilities as well as management of programs and EU funds. In view of the changed operational environment, due to the completion of the relocation programme and the challenging needs on the ground, the Greek authorities have requested EASO to foresee a shift in the operational focus on mainland Greece, from supporting relocation to a support to the regular asylum procedure.



Flexibility Clause

The Plan aims to provide timely, active and flexible support to the identified needs of Greece. The foreseen activities will be implemented in consideration of the changing circumstances of the international protection and reception systems in the Member States, as well as any specific circumstances on the ground, and subject to the availability of financial resources and experts.

The schedule of the measures and tasks in the Plan is a forecast and may change. Any change will be subject to a discussion between EASO and Greece. The Executive Director of EASO is authorised to make changes that may be accommodated within the objectives of a measure without requiring an amendment of the Plan, provided that they do not affect the overall budget and that Greece is timely informed in writing.

The Plan may be amended at any time in order to reflect the new operational developments in accordance with Article 18(2) of the EASO Regulation.

1.3 Lawfulness and Respect for Fundamental Rights

Support related to the participation in EASO activities under this Plan must be carried out in a way that fully respects human dignity. All personnel involved in operational support activities shall maintain the highest standards of ethical conduct, professionalism, respect and promotion of fundamental rights and international protection. This particularly applies vis-à-vis persons who are in need of international protection. Personnel is expected to meet obligations imposed upon them by the provisions of this Plan, in compliance with the requirements of the CEAS.

Whilst taking part in the EASO operational support activities, all personnel shall respect the applicable International law, European Union law and the national law of Greece. They shall maintain the highest standards of integrity and conduct. They are to act responsibly and proportionally to current objectives. Whilst carrying out supporting functions, all personnel must not discriminate persons on grounds of sex, race, religion, ethnic origin, age or sexual orientation. All persons are expected to treat every person with courtesy, respect and due consideration for the nature of any legitimate activity in which they are engaged. To perform their duties properly, they shall serve the public interest and refrain from any activities that could undermine or compromise their independence and the appropriate performance of their duties.

During the implementation of this Plan, all personnel must apply a zero tolerance attitude with respect to the infringement of fundamental human rights. All persons in EASO operational support activities shall act in accordance with the Code of Conduct.

1.4 Confidentiality and Data Protection

Without prejudice to the public right of access to documents, as laid down in Regulation (EC) 1049/2001¹ and the EASO implementing rules on access to documents², all versions of this document shall be made available to the competent authorities in each EU Member State, as well as the associate countries, Iceland, Liechtenstein, Norway and Switzerland.

¹ Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001, regarding public access to European Parliament, Council and Commission documents

² Decision No. 6 of the Management Board of EASO of 20 September 2011 laying down practical arrangements regarding public access to the documents of EASO.



This Plan shall be made publicly available once it has been signed by EASO and Greece.

Personal data will be processed by EASO in its capacity as a data controller in accordance with Regulation (EC) 45/2001 of the European Parliament and the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. EU data protection legislation applicable to EASO that may enter into force during the implementation period of this Plan shall likewise apply as of the date of entry into force.

Whenever processing personal data during the activities agreed within the current Operating Plan, EASO will act on behalf of Greece's competent authorities, as a data processor following the EU and national applicable laws and regulations, as well as the instructions received from the host member state as a data controller. EASO will implement the necessary technical and organizational measures to ensure the security and confidentiality of the personal data processed by it on behalf of the Greek authorities. This is to prevent any unauthorized disclosure or access to this information. EASO will not retain any personal information. Only statistical and anonymised information relevant for further EASO activities such as monitoring of activities' results will be further used by EASO after the closure of each individual case.

2. GENERAL CONDITIONS

This chapter of the Plan describes the various measures to support the authorities of Greece in the field of international protection and reception.

EASO will provide technical support to the members of Asylum Support Teams participating in this Plan with the aim of ensuring that all deliverables make good use of the expertise and information already available to EASO. All intellectual property rights of the work of the experts performed in the context of the Plan are vested in EASO. Selected deliverables developed under this Plan may be published.

2.1 Key Stakeholders

Greece's stakeholders involved in this Plan are the following:

Stakeholders	Responsibilities
Ministry of Migration Policy	The Ministry of Migration Policy is responsible for designing and managing the overall immigration policy of Greece. Its competence includes the migration policy, as well as reception and identification. The Ministry comprises the General Secretariat of Migration Policy and the General Secretariat of Reception. Furthermore, the autonomous Greek Asylum Service and the autonomous Appeals Authority report directly to the Minister of Migration Policy.
Greek Asylum Service	The Asylum Service is an autonomous body reporting directly to the Minister of Migration Policy. The mission of the Asylum Service is to apply the legislation on asylum and other forms of international protection for third country nationals and stateless persons, as well as to contribute to the development and the formulation of the national asylum policy. The Asylum Service is also competent for the

Stakeholders	Responsibilities
	<p>application of the New York Convention of 28 September 1954 on the legal status of stateless persons.</p> <p>The Asylum Service has territorial competence on the entire country. The Asylum Service is composed of the Central Service and the Regional Asylum Services. The Central Service plans, directs, monitors and controls the action of Regional Services and ensures the presence of the necessary conditions for the exercise of their tasks. The Regional Asylum Services include Regional Asylum Offices and the Autonomous Asylum Units. The staff of the Regional Asylum Offices and the Autonomous Asylum Units receive, examine and adjudicate at first instance on applications for international protection.</p>
Appeals Authority	<p>The Appeals Authority is an autonomous body reporting directly to the Minister of Migration Policy. Its mission is to examine at second instance administrative (quasi-judicial) appeals lodged against decisions issued by the Asylum Service (first instance).</p> <p>The Appeals Authority is composed of the Central Administrative Service and the Independent Appeals Committees. Twelve Independent Appeals Committees are set up. The members of the Appeals Committees enjoy personal and operational independence.</p>
Reception and Identification Service	<p>The Reception and Identification Service is an independent agency under the Deputy Ministry of Migration Policy General Secretariat of Reception. The mission of the Reception and Identification Service is the effective management of third country nationals who cross the Hellenic borders without legal documents and/or procedures, under conditions that respect their dignity, by placing them in first reception procedures.</p> <p>The Reception and Identification Service is constituted by the Central Service and the Reception and Identification Regional Services. The Central Service is located in Athens and is responsible for programming, planning and coordinating the activities that are taking place in the Regional Services, ensuring the unrestricted exercise of their function.</p> <p>Regional Reception and Identification Services are the Reception and Identification Centres and the Reception and Identification Mobile units. In accordance with the General Operating Regulation of the Regional Reception and Identification Services, the Reception and Identification Centres as well as the Reception and Identification Mobile units implement procedures of first reception within the boundaries of their regional jurisdiction to the immigrants who came to the country without legal formalities.</p>



Stakeholders	Responsibilities
Ministry of Economy and Development, Responsible Authority	The Responsible Authority for the AMIF and ISF funds is situated at the Greek Ministry of Economy and Development. It is operating in the form of a special Secretariat, namely the Special Secretariat of Coordination and Management of the Asylum, Migration and Integration Fund, of the Internal Security Fund and of Other Funds. The Responsible Authority has overall responsibility for the implementation of funding available from EU funds in the area of asylum and migration.
The Hellenic Centre for Disease Control and Prevention (HCDCP)/ KEELPNO (Greek abbreviation)	The Hellenic Centre for Disease Control and Prevention (HCDCP) is a private law entity and is supervised and funded directly by the Greek Ministry of Health and Social Solidarity. Its purpose is to protect and promote public health throughout the country, as well as to focus on specific, vulnerable population groups.

2.2 Acceptance of Deliverables

Plans address the operational needs of Member States under particular pressure that have requested support from EASO. Such Plans give directions on the delivery of EASO’s technical and operational assistance and the deployment of Asylum Support Teams.

EASO shall ensure quality control of agreed deliverables. Where practical and applicable, steps shall be taken to document the Greek authorities’ formal acceptance of deliverables.

2.3 Conditions for Deployment

General rules and conditions for Asylum Support Teams’ deployment, special instructions for Asylum Support Team members as well as practical information concerning location of deployment and related workflows are published on the following platforms:

- EASO Asylum Intervention Pool’s National Contact Point platform (EASO AIP NCP);
- EASO country-specific online platforms developed as part of the EASO Information and Documentation System (IDS) (e.g. EASO IDS Greece Operations Platform). These platforms are made available to experts upon deployment, allowing for preparation for deployment;
- Relevant thematic pages of the EASO IDS concerning the asylum and reception system of Greece, including information on relevant practices, legislation, case law and statistical background.

Specific Asylum Support Team deployment details are provided under each measure, where applicable.

2.4 Organisational Pre-Conditions

Greece shall grant appropriate access rights for the Asylum Support Team members to all relevant databases, where appropriate, and commits to provide the Asylum Support Teams with the required information and data in the context of this Plan.



Greece shall designate a Plan Coordinator, as well as a Measure Coordinator for each measure stipulated in the Plan.

As far as operationally feasible, the working files (i.e. SOPs, documents, templates) shall be made available by Greece in English.

2.5 Implementation Period

The implementation period of this Plan is from 1st January 2018 until 31st December 2018.

The Plan, including the implementation period, may be amended at any time in order to reflect new operational developments.

2.6 Monitoring, Reporting and Communication

The Executive Director shall designate the Union contact point under Article 20 of the EASO Regulation, who acts as an interface between EASO, Greece, and the Asylum Support Team members. The Union contact point provides assistance, on behalf of EASO, on all issues relating to the conditions of deployment of the Asylum Support Teams, monitors the correct implementation of the Plan, and reports to EASO on all aspects of Asylum Support Teams' deployment.

A reporting system will be established for monitoring of the implementation of the Plan to assess any further needs or changes. In particular, at the end of their deployment, Asylum Support Team members will provide a Final Report to EASO using the template available on EASO IDS Greece Operations Platform.

During the implementation of this Plan, experts as well as other personnel deployed as part of Asylum Support Teams will be briefed regularly on current situational and operational developments to address challenges and identify improvements.

Particular attention shall be paid to the need to continuously develop, improve and make available EASO support tools. Should such need be identified or changed during the plan implementation, it shall be communicated to EASO for further consideration.

Greece and the Union contact point will manage the exchange of information concerning the tasks and budget availability under the Plan.

EASO will maintain close cooperation and communication with the relevant stakeholders. EASO will also provide information to its partners (i.e. the European Commission, concerned EU Agencies, and international organisations) about the operational activities, as appropriate and in line with EASO transparency and communication policies. If envisaged, the timing and content of communication with the media shall be agreed upon between EASO and Greece.

2.7 Incident reporting

Participants in EASO activities who have reason to believe that a violation of the Code of Conduct has occurred or is about to occur, are obliged to report the matter to the Executive Director of EASO and to the Host Member State Coordinator for the Plan via the appropriate channels.

Any incidents that may occur during the deployment of an in the Asylum Support Teams shall be reported through the same channels. Incident reporting templates can be found on the EASO IDS Greece Operations Platform.



2.8 Evaluation

Feedback from the deployed Asylum Support Team members shall be gathered on the completion of their deployment and prior to reimbursement of expenses.

A mid-term review may be carried out in case of a need for significant extension or substantial amendment of the current EASO Plan.

A final evaluation aims to ensure that the EASO support processes are constantly refined by assessing EASO's performance in implementing the Plan, identifying the lessons learned and recording good practice. It may be performed by EASO preferably prior to completion of the implementation of this EASO Plan. Greece and other stakeholders shall be involved.

Periodical and mid-term review and final evaluation results, as applicable, shall be shared with Greece and communicated to the EASO governance structure (e.g. Management Board members and National Contact Points).

3. SPECIFIC PROVISIONS

3.1. Cooperation with the European Commission, EURTF, FRONTEX and FRA

All activities under this Plan will be closely coordinated with Greece and with the steady support of the European Commission, as well as with the other Agencies party to the EURTF and the Steering Committee of the SRSS. To this end, the Union contact point will be in charge of ensuring appropriate coordination with the other players. The operational presence of EASO in the EURTF and the Steering Committee of SRSS will be ensured throughout the duration of the Plan.

3.2. Cooperation with UNHCR

In accordance with Article 50 of the EASO Regulation, EASO aims at a coherent and complementary continuation of the fruitful cooperation with UNHCR. The Union contact point will liaise with the UNHCR office in Greece for a continuous cooperation and coordination of practical activities agreed with the Host Member State under the current Plan.

4. MEASURES

Support to the Asylum Procedure

Measure EL AS 1: Support for the implementation of the EU-Turkey statement on the Greek islands	
Responsible Authorities	Asylum Service (Regional Asylum Offices and Asylum Units, as applicable)
Description and Assessment of the Situation	With the EU-Turkey Statement of 18th March 2016 the European Union and Turkey decided to take measures to regulate the irregular migration from Turkey to the EU. In order to further the implementation of the EU-Turkey Statement and in line with the conclusions of the JHA Council meetings of 9-10 June, support from EASO was offered to the Greek authorities for processing applications of international protection on the Greek islands. Joint processing of asylum claims is being undertaken in



	<p>accordance with the Greek law n. 4375/2016, in particular article 60 para. 4, and in implementation of article 31 para. 8 of the APD.</p> <p>EASO specialist support is being provided for the asylum procedures on the five hotspot islands (Lesvos, Chios, Samos, Leros and Kos). Procedures and workflows have been put in place in order to ensure smooth and efficient cooperation with the Greek authorities and appropriate processing of applications for international protection, including applications of vulnerable persons and of persons with special needs.</p>
Operational Objectives	<p>To provide targeted support in order to ensure a fair and efficient asylum procedure on the islands, in respect of fundamental human rights and international and European standards for international protection and taking into account potential vulnerabilities and special needs of applicants, in particular:</p> <ol style="list-style-type: none"> 1) Applications for international protection to be fully registered in a timely manner. 2) Applications for international protection to be processed on a case-by-case basis and their admissibility and/or eligibility assessed, as appropriate. 3) Vulnerable applicants to be appropriately identified, assessed and referred. When these steps have not already been taken by RIS.
Stakeholders and Beneficiaries	<p>Asylum Service Ministry for Migration Policy Appeals Authority Reception and Identification Service (Reception and Identification Centres) Hellenic Police Frontex, Fundamental Rights Agency, Europol Hellenic Centre for Disease Control & Prevention (HCDCP - KEELPNO),, Ministry of Health United Nations High Commissioner for Refugees Civil Society Organizations Applicants for international protection</p>
Pre-condition(s)	<p>Asylum Service appoints a Measure Coordinator to liaise with EASO and ensure effective operational coordination and implementation.</p> <p>Regular coordination meetings are held between concerned representatives of Greek AS and EASO to monitor collaboration and coordination at national and island level.</p>
Deliverable(s)	<ol style="list-style-type: none"> 1. Support provided by EASO staff for the full and timely registration of applications for international protection. 2. Relevant information provided to applicants for international protection.



	<ol style="list-style-type: none"> 3. Vulnerability assessments and best interest assessment of separated children conducted to identify and refer vulnerable applicants to the appropriate procedure. 4. Interviews conducted on admissibility and/or eligibility and opinions drafted. 5. Assistance provided in managing workflows (scheduling appointments, flow management, document management, statistics etc.). 6. Standard operating procedures and/or manuals developed, updated and reviewed and respective regular operational trainings for EASO caseworkers organised in coordination with the Greek AS/joint coordination meetings organised with Greek AS and EASO staff across all locations. 7. Quality of interviews and opinions monitored and recommendations and guidance on standards, as well as country of origin Information (COI) and other relevant tools and information provided to caseworkers, including through the operation of a Help Desk. 8. Support provided with interpreters for registration, interviews, information provision, notifications and other activities of the Regional Asylum Offices and Asylum Units. 9. Staff provided to the Asylum Service to support enhanced processing capacity. 10. Equipment, material and operational support, including works, services, communication/promotional materials and infrastructure items, provided where required for the joint EASO and Asylum Service activities.
<p>Implementation and Support</p>	<p>Implementation period – 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 30 interim registration assistants / 12 months - 120 caseworkers/team leaders/vulnerability experts/COI experts, info providers (MS experts and EASO interim staff) / 12 months - 95 interpreters (MS interpreters and Interpreters/cultural mediators from the EASO Framework Contract /12 months - 2 interim staff (processing facilitators) / 12 months - 25 interim operational staff / 12 months - 7 operational staff / 12 months <p>An incremental approach will be applied for the deployment of experts, interim staff and interpreters and will be subject to budget availability. Base of deployment will depend on the needs on the islands.</p>



Measure EL AS 2: Support for the implementation of the regular procedure on the mainland	
Responsible Authorities	Asylum Service (Regional Asylum Offices and Asylum Units, as relevant)
Description and Assessment of the Situation	<p>A large number of applicants of international protection are currently on mainland Greece spread across multiple locations. They arrived in Greece either before or after the EU-Turkey Statement. The second group comprises applicants exempted from the border procedure due to reasons of vulnerability, family reunification or family unity or they are applicants who arrived in Greece through the land border. The registration of newly arriving applicants needs to be ensured in a timely manner.</p> <p>The applicants are often accommodated very far from the competent Regional Asylum Office/Asylum Unit. In order to facilitate the access of applicants to information about the progress of their case and to answer their questions related to the procedures, EASO is organising mobile information teams, which visit reception sites at regular intervals and provide responses to the applicants' general or case-specific questions. Visits are organised to sites in the area of Athens, Thessaloniki, Central and Northern Greece. In addition, EASO operates a telephone hotline that provides on-demand access to information for all applicants across Greece. EASO and Asylum Service staff provide concrete and reliable information to callers.</p> <p>Furthermore, given the continuous exigencies, in particular the fact that Greece is receiving a high number of asylum seekers, Greece is requiring additional support in all first instance asylum procedures. In line with the legal provisions at the time of implementation of the Measure, EASO could deploy caseworkers and other staff to support the regular asylum procedure applicable to applicants located on mainland Greece.</p>
Operational Objectives	<p>Targeted support for a fair and efficient asylum procedure on the mainland, in respect of fundamental human rights and international and European standards for international protection and taking into account potential vulnerabilities and special needs of applicants, in particular:</p> <ol style="list-style-type: none"> 1) Applicants for international protection informed about the asylum procedure and their case. 2) Applications for international protection fully registered in a timely manner. 3) Applications for international protection processed on a case-by-case basis.
Stakeholders and Beneficiaries	<p>Asylum Service Appeals Authority Reception and Identification Service (Reception and Identification Centres) Hellenic Police</p>



	<p>United Nations High Commissioner for Refugees Civil Society Organizations Applicants for international protection</p>
Pre-condition(s)	<ul style="list-style-type: none"> - Asylum Service appoints a Measure Coordinator to liaise with EASO and ensure effective operational coordination and implementation. - Information material about the Greek procedures for international protection and other background documents provided and constantly updated. - Joint standard operating procedures are established and regular coordination meetings are held between concerned representatives of Greek AS and EASO to monitor collaboration and coordination at national and regional level. - Relevant necessary changes in the Greek legislation are completed through the Greek legislative process.
Deliverable(s)	<ol style="list-style-type: none"> 1. Information provided to applicants for international protection regarding the asylum procedures and the progress of their case through mobile information teams and a dedicated hotline. 2. Support provided with EASO staff for the full registration of applicants for international protection. <ul style="list-style-type: none"> - standard operating procedures and/or manuals developed, updated and reviewed; - relevant regular operational trainings for the EASO caseworkers organised in coordination with the Greek AS across all locations; 3. Subject to the necessary changes in the prevailing legal framework being made: <ul style="list-style-type: none"> - support in the interviews conducted under the regular procedure and opinions drafted; - quality of interviews and opinions monitored and recommendations, guidance on standards, as well as country of origin and other relevant information provided to caseworkers. - 4. Support provided with interpreters for registration, interviews, information provision, notifications and other activities of the Greek Asylum Service. 5. EASO Staff provided to the Asylum Service to enhance processing capacity. 6. Equipment, material and operational support, including works, services and infrastructure items, provided where required for the joint EASO and Asylum Service activities.
Implementation and Support	<p>Implementation period - 2018: Q1-Q4 An average of:</p> <ul style="list-style-type: none"> - 15 interim registration assistants / 12 months



	<ul style="list-style-type: none"> - 15 info providers (MS experts and interim EASO staff) / 12 months - 50 caseworkers/team leaders/vulnerability experts (MS experts and interim EASO staff) / 6 months - 15 interim staff (processing facilitators) / 12 months - 40 interpreters (MS interpreters and Interpreters/cultural mediators from the EASO Framework Contract / 12 months - 40 interpreters from the EASO Framework Contract / 12 months - 5 interim operational staff / 6 months - 0.5 operational staff / 12 months <p>An incremental approach will be applied for the deployment of experts, interim staff and interpreters and will be subject to budget availability.</p>
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Measure EL AS 3: Support for the second instance asylum procedure	
Responsible Authorities	Appeals Authority
Description and Assessment of the Situation	The large number of applicants for international protection currently in Greece also places pressure on the system of second instance processing of applications. The majority of applicants rejected at first instance submit an appeal requesting that their case be examined at second instance. The competence to examine the appeals of applicants in both the border and the regular procedure lies with 12 independent Appeals Committees and a large number of cases are currently pending. EASO provides support to the Appeals Authority with file processing and administrative support.
Operational Objectives	<p>Targeted support for a fair and efficient asylum procedure, in respect of fundamental human rights and international and European standards for international protection, in particular:</p> <p>Applications for international protection to be processed efficiently at second instance through EASO seconded staff for file preparation and administrative operation.</p>
Stakeholders and Beneficiaries	Appeals Authority
Pre-condition(s)	<p>Appeals Authority appoints a Measure Coordinator to liaise with EASO and ensure effective operational coordination and implementation.</p> <p>Regular coordination meetings are held between concerned representatives of AA, Greek AS, RIS and EASO to monitor collaboration and coordination at national and regional level.</p>
Deliverable(s)	<ol style="list-style-type: none"> 1. Files prepared and other necessary tasks completed to support the Independent Appeals Committees. 2. Equipment, material and operational support provided where required for EASO activities.



Implementation and Support	<p>Implementation period - 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 12 assistant legal rapporteurs / 12 months - 12 assistant legal rapporteurs / 6 months - 1 statistics assistant / 12 months
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Measure EL AS 4: Support with Dublin processing	
Responsible Authorities	Asylum Service (Dublin Unit)
Description and Assessment of the Situation	<p>Within the context of the increased number of asylum applications submitted in Greece and in parallel with the relocation scheme, the number of identified Dublin cases to be processed by the Greek authorities has also been high. The Dublin Unit has expanded rapidly since September 2016, in order to deal with the much higher number of outgoing requests. As a result, most Dublin officers are junior and with limited experience and can benefit from experienced Dublin experts in order to strengthen the quality and efficiency of their work.</p> <p>Also, since incoming Dublin requests started to be submitted to Greece by other Member States, the procedures for processing these requests also need to be developed appropriately by the Greek authorities. Therefore, an emerging need is also noted for expert support to be provided for incoming Dublin requests.</p>
Operational Objectives	Support to the Greek authorities to be provided, aiming at an efficient processing of Dublin cases, in a manner that respects the criteria of the Dublin Regulation, as well as the principles of fairness and efficiency.
Stakeholders and Beneficiaries	<p>Asylum Service</p> <p>Applicants for international protection</p>
Pre-condition(s)	<p>Asylum Service appoints a Measure Coordinator to liaise with EASO and ensure effective operational coordination and implementation.</p> <p>Regular coordination meetings are held between concerned representatives of GAS, RIS and EASO to monitor collaboration and coordination at national.</p>
Deliverable(s)	<ol style="list-style-type: none"> 1. Support provided for Dublin processing, including legal support, enhanced processes, tools/manual, vulnerability and BIA support/tools as necessary. 2. Information provided to candidates and participating Member States, including on transfer, as appropriate. 3. EASO Staff provided to the Asylum Service to enhance processing capacity. 4. Equipment, material and operational support, including works, services and infrastructure items, provided where required for the joint EASO and Asylum Service activities.



Implementation and Support	<p>Implementation period - 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 1 Dublin expert (MS expert or interim EASO staff) / 12 months - 2 legal assistants / 12 months - 9 interim staff (processing facilitators) / 12 months
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Measure EL AS 5: Support for strengthening of capacity of the Asylum Service and the Appeals Authority	
Responsible Authorities	Asylum Service, Appeals Authority, where appropriate
Description and Assessment of the Situation	The Greek authorities are in the process of further strengthening their staff's expertise in the field of international protection.
Operational Objectives	<p>Strengthened capacity of the staff of the Greek authorities involved in the asylum procedure.</p> <p>Improved skills of trainers in delivering training to their colleagues.</p>
Stakeholders and Beneficiaries	<p>Asylum Service</p> <p>Appeals Authority</p> <p>Reception and Identification Service (Reception and Identification Centres)</p> <p>Hellenic Police</p> <p>Frontex</p>
Pre-condition(s)	<ul style="list-style-type: none"> - EL will appoint a Measure Coordinator for the implementation of these activities in each responsible authority. - Workshop location(s) and further facilities will be provided by the responsible authorities. - EL will notify EASO 10 working days in advance before the commencement of each training session. - The Measure Coordinator/EASO Training NCP should register the trainees, using the registration template provided by EASO.
Deliverable(s)	<ol style="list-style-type: none"> 1. Tailor-made workshops delivered in Greece to the staff of the Asylum Service and/or of the Appeals Authority covering various areas of international protection. 2. Participation of staff of the Asylum Service and/or of the Appeals Authority in various EASO workshops, seminars and meetings in Malta (or other locations, as necessary), including as trainers. 3. EASO Training Curriculum sessions delivered in Greece with the participation of employees of the Asylum Service and the Appeals Authority. 4. Participation of staff of the Asylum Service and the Appeals Authority in EASO Training Curriculum sessions delivered in Malta (or other locations, as necessary). 5. EASO caseworkers provided with operational induction training.



	<ol style="list-style-type: none"> 6. EASO interpreters/cultural mediators trained in the EASO module for interpreters. 7. Frontex field officers trained on EASO Access to Procedure tools. 8. Equipment, material and operational support provided where required for EASO activities. 9. Two additional EASO training modules translated into Greek. 10. Support to the national implementation of EASO tools related to asylum processes.
<p>Implementation and Support</p>	<p>Implementation period - 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 6 tailor-made workshops/ad-hoc thematic seminars organised in Greece/20 participants (staff of the Asylum Service and/or of the Appeals Authority)/2 calendar days each. Workshop topics to be indicated by the responsible authorities. - 40 participants (staff of the Asylum Service or of the Appeals Authority) in workshops, seminars and meetings organised by EASO in Malta or other locations. - 4 regional train-the-trainers' sessions in the EASO Training Curriculum organised in Greece/20 trainees (staff of the Asylum Service and/or the Appeals Authority)/2 calendar days each. - 20 participants (staff of the Asylum Service and/or the Appeals Authority) in EASO Training Curriculum sessions organised by EASO in Malta. - 6 operational induction trainings organized in Greece for EASO caseworkers. - Up to 4 operational thematic trainings organised in Greece for EASO caseworkers. - Up to 180 interpreters following the EASO online interpreters training module. - Up to 12 sessions delivered for Frontex field officers/HP officers on EASO Access to Procedure module. - Up to 2 EASO Training Curriculum modules translated into Greek. - 3 interim training and operational staff to support EASO activities. <p>Training sessions will be provided online followed by mandatory face-to-face sessions, either in Malta or other locations for the train-the-trainer session or in Greece in case of national trainings. Selected modules might include: Inclusion, Interviewing Techniques, Evidence Assessment, Interviewing Vulnerable Persons, THB, Fundamental Rights and International Protection in the EU, Module for Managers in the area of asylum and others upon request. Participants will be facilitated to participate as appropriate.</p>



Measure EL AS 6: Support with the management of EU Funds and other financial resources, planning and implementing projects	
Responsible Authorities	Asylum Service and Appeals Authority where appropriate
Description and Assessment of the Situation	The Asylum Service supports its operations through funding from various sources. The rapidly expanding activities of the service require increased funding and efforts from the respective units. Additional expertise in the area of EU funding and project management will provide useful support to the staff of the Asylum Service and of the Appeals Authority.
Operational Objectives	Support provided in order to enhance capacity of the staff of the Asylum Service to plan, implement, manage, monitor, evaluate and report on projects from EU (and other) funding sources.
Stakeholders and Beneficiaries	Asylum Service Ministry of Economy & Development, Responsible Authority Appeals Authority
Pre-condition(s)	EL will appoint a focal point for the implementation of these activities. Regular coordination meetings are held between concerned representatives of Greek AS, RIS, Appeals Authority, the Responsible Authority, and EASO to monitor collaboration and coordination at national level.
Deliverable(s)	<ol style="list-style-type: none"> 1. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on designing projects and preparing and drafting concept papers and project proposals for submission to EU and other funding mechanisms. 2. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on managing, implementing and monitoring ongoing projects, including devising internal review mechanisms for identifying implementation problems and adjusting activities and introducing support mechanisms. 3. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on drafting project reports and conducting project evaluations. 4. Hands-on support provided with the set-up and operation of a network of funding staff and experts across relevant authorities to enhance processes, facilitate strategic planning and open communication as well as propose sustainable solutions. 5. Equipment, material and operational support provided where required for EASO activities.
Implementation and Support	Implementation period - 2018: Q1-Q4 An average of: - 1 expert (MS expert or interim EASO staff) / 12 months



Support to Reception

Measure EL RIS 7: Practical Support for the operation of Reception (and Identification) Centres	
Responsible Authorities	Ministry of Migration Policy, Reception and Identification Service (RIS)
Description and Assessment of the Situation	<p>The responsible authorities manage the operation of reception facilities on mainland Greece and Reception and Identification Centres on the islands of Lesbos, Samos, Chios, Kos and Leros as well as Fylakio (Evros region).</p> <p>In the past years, Greece has been facing increased pressure due to high numbers of third country nationals, entering the country in an irregular way. As part of the Roadmap on the practical implementation of the hotspot approach in Greece, the capacity of the reception facilities has been extended and the number of third country nationals accommodated has increased.</p> <p>RIS is currently working to improve the day-to-day management and operations of its centres to meet the reception needs in Greece. In this endeavour, RIS requires qualified experts to provide support in the reception facilities. In 2018, the responsibility for the management of a number of additional accommodation sites on the mainland will be transferred to RIS. EASO support is requested in this process, including for RIS to set up a system to monitor reception standards.</p> <p>Due to the constant influx of migrants to Greece, the Reception and Identification Service is facing challenges in swiftly identifying vulnerable persons, to determine their special reception needs and referral for further support and assistance of such persons. Therefore, it has become necessary to establish an overlapping mechanism for early identification of vulnerabilities and a referral pathway. Having to recruit a high number of additional staff, it is crucial to ensure the specialised skills required to identify and refer vulnerable applicants for further processing.</p>
Operational Objectives	<p>Enhanced support for the management and operation of Reception Centres, including the implementation of minimum EU reception standards.</p> <p>Strengthened capacity of the Reception and Identification Service to identify, assess and refer vulnerable applicants (including separated/unaccompanied minors), to ensure that special procedural needs and special reception needs are appropriately addressed.</p>
Stakeholders and Beneficiaries	<p>Ministry for Migration Policy Reception and Identification Service (Reception and Identification Centres) Asylum Service Appeals Authority Ministry of Defence Hellenic Police</p>



	<p>Frontex, Fundamental Rights Agency, Europol Hellenic Centre for Disease Control & Prevention (HCDCP - KEELPNO),, Ministry of Health United Nations High Commissioner for Refugees Civil Society Organizations Applicants for international protection/residents of centres</p>
Pre-condition(s)	<p>EL will appoint a Measure Coordinator per responsible authority.</p> <p>Regular coordination meetings are held between concerned representatives of RIS and EASO to monitor collaboration and coordination at national level.</p>
Deliverable(s)	<p>In close cooperation with and support to the Ministry of Migration Policy, Reception and Identification Service (RIS):</p> <ol style="list-style-type: none"> 1. Map, design and manage targeted EASO support projects for the five RICs on the islands based on most urgent needs, such as support for central (shelter) allocation, enhancement of social work capacity in support of children, assistance with development of monitoring tools, etc. 2. Map, design and manage targeted EASO support projects for the accommodation centres to be transferred to RIS on the mainland, such as support for central (shelter) allocation, enhancement of social work capacity in support of children, assistance with development of monitoring tools, etc. 3. Support in designing a resident badge system for reception management. 4. Support in strengthening the vulnerability assessment procedure in RICs, including support staff for the central management of the procedure. 5. Legal assistants provided for enhanced processing of cases of vulnerable persons. 6. Assistant medical coordinators for enhanced coordination of medical and psychosocial teams. 7. Staff provided for enhanced management/processing of reception. Core tasks to include reception of new arrivals and coordinating transfers of applicants (along with interpretation support where needed). 8. Equipment, material and operational support provided where required for EASO activities (including communication/promotional materials). 9. Support to the development of internal monitoring frameworks for the quality of the provision of material reception conditions.
Implementation and Support	<p>Implementation period - 2018: Q1-Q4 An average of:</p> <ul style="list-style-type: none"> - 4 legal assistants for enhanced processing of minors/vulnerable persons / 12 months - 2 assistant coordinators for medical teams / 12 months



	<ul style="list-style-type: none"> - 10 interim staff (processing facilitators in reception management) / 12 months - 5 MS experts / 12 months, along with the needed interpretation support <ul style="list-style-type: none"> - 5 interpreters from the EASO Framework Contract / 12 months - 1 interim operational staff - 0.5 operational staff
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Measure EL RIS 8: Support for strengthening the capacity of the Reception and identification Service	
Responsible Authorities	Ministry of Migration Policy, Reception and Identification Service (RIS)
Description and Assessment of the Situation	<p>RIS has recently hired over 250 staff for the operation of the Reception and Identification Centres on the islands as well as Reception Centres on mainland.</p> <p>RIS is currently working to strengthen the capacity of the staff for these Centres and has requested support from EASO in this endeavour. RIS requires qualified experts from other EU MS to provide support in reception facilities, most urgently on the islands.</p>
Operational Objectives	<p>Strengthened capacity of the staff of the Reception and Identification Service.</p> <p>Improved skills of trainers in delivering training to their colleagues.</p>
Stakeholders and Beneficiaries	<p>Reception and Identification Service (Reception and Identification Centres)</p> <p>Frontex, Fundamental Rights Agency, Europol</p>
Pre-condition(s)	<ul style="list-style-type: none"> - EL will appoint a Measure Coordinator/focal point for the implementation of the measure. - Workshop location(s) and further facilities provided by responsible authorities. - The Measure Coordinator/EASO Training NCP should register the trainees, using the registration template provided by EASO.
Deliverable(s)	<ol style="list-style-type: none"> 1. Tailor-made workshops, seminars and trainings delivered in Greece to the staff of the Ministry of Migration Policy, RIS covering various areas of reception, including vulnerable groups, child protection, trafficking in human beings, etc. 2. Participation of staff of the Ministry of Migration Policy, RIS in various EASO workshops, seminars and meetings in Malta (or other locations, as necessary). 3. Participation of staff of the Ministry of Migration Policy, RIS in EASO Training Curriculum sessions delivered in Greece (or other locations, as necessary).



	<ol style="list-style-type: none"> 4. Participation of staff of the Ministry of Migration Policy, RIS in EASO Training Curriculum sessions delivered in Malta (or other locations, as necessary). 5. Study visits organised. 6. Equipment, material and operational support provided where required for EASO activities.
<p>Implementation and Support</p>	<p>Implementation period - 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 6 workshops/ad-hoc thematic seminars organised in Greece/20 participants each (staff of the Ministry of Migration Policy, RIS)/6 calendar days each. Workshop topics to be indicated by the RIS. - 40 participants (staff of the Ministry of Migration Policy, RIS) in workshops, seminars and meetings organised by EASO in Malta or other locations. - 4 regional train-the-trainers sessions in the EASO Training Curriculum organised in Greece/20 trainees each (staff of the Ministry of Migration Policy, RIS) /2 calendar days each. - 20 participants (staff of the RIS) in in the train-the-trainer sessions in the EASO Training Curriculum organised by EASO in Malta <p><i>Training sessions will be provided online followed by mandatory face-to-face sessions, either in Malta for the train-the-trainer session or in Greece in case of regional train-the-trainer sessions as well as national trainings.</i></p> <ul style="list-style-type: none"> - One study visit / 6 participants (staff of the Ministry of Migration Policy, RIS) / 3 calendar days. <p><i>EASO will facilitate the contacts between reception authorities in Greece and Member States to be visited for improved exchange of best practices, positioning and visibility of the beneficiaries with their partners in the EU. EASO will provide logistical support, including advising on best-practice cases and Member States to be visited, taking into consideration the needs of EL.</i></p>

<p>Measure EL RIS 9: Support with the management of EU Funds and other financial resources, planning and implementing projects</p>	
<p>Responsible Authorities</p>	<p>Ministry of Migration Policy, Reception and Identification Service (RIS)</p>
<p>Description and Assessment of the Situation</p>	<p>The Reception and Identification Service seeks to strategically fund, plan, and implement projects related to first reception and reception of applicants for international protection. In order to finance its various activities, relevant funding sources (national budget, AMIF, EBF, ISF and EEA Grants) need to be combined, streamlined and strategically</p>



	managed. Additional expertise in EU funding and project management will be useful to support the staff of RIS.
Operational Objectives	Enhanced capacity and knowledge of RIS staff to plan, implement and monitor projects from EU (and other) funding sources.
Stakeholders and Beneficiaries	Reception and Identification Service (Reception and Identification Centres) Ministry of Economy & Development, Responsible Authority
Pre-condition(s)	EL will appoint a Measure Coordinator. Regular coordination meetings are held between the concerned representatives of RIS, the Greek AS, Appeals Authority, the Responsible Authority and EASO to monitor collaboration and coordination at national level.
Deliverable(s)	<ol style="list-style-type: none"> 1. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on designing projects and preparing and drafting concept papers and project proposals for submission to EU and other funding mechanisms. 2. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on managing, implementing and monitoring ongoing projects, including devising internal review mechanisms for identifying implementation problems and adjusting activities and introducing support mechanisms. 3. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on drafting project reports and conducting project evaluations. 4. Hands-on support provided with the set-up and operation of a network of funding staff and experts across relevant authorities to enhance processes, facilitate strategic planning and open communication as well as propose sustainable solutions. 5. Hands-on support in the development and management of international contracts and relevant procurement procedures. 6. Equipment, material and operational support provided where required for EASO activities.
Implementation and Support	Implementation period - 2018: Q1-Q4 An average of: <ul style="list-style-type: none"> - 1 expert / 12 months - 2 legal assistants for international contracts / 12 months - 3 funding, finance and procurement assistants / 12 months

Support with the management of EU Funds

Measure EL RA 10: Support with the management of EU Funds and other financial resources



Responsible Authorities	Ministry of Economy & Development, Responsible Authority
Description and Assessment of the Situation	<p>In order to finance its asylum and migration system, from reception to returns, EL relies on AMIF, ISF, ERDF, EBF, EEA and other funds.</p> <p>The multiple sources of funding require effective coordination and communication with all stakeholders and the development of tools and systems to ensure the optimal absorption of funding. In order to minimize risks of financial corrections and minimize miscommunication the “complementarity” between the funds need to be ensured.</p> <p>The Responsible Authority is seeking support from experienced funding experts to assist with efficient management of EU Funds. This Measure is complementary to other technical support that the financial instruments can make available.</p>
Operational Objectives	Enhanced capacity and knowledge of the Responsible Authority on coordination and communication to all stakeholders by designing and implementing necessary tools and systems to facilitate the management of multiple sources of funding and other resources. To set up a stable program with the available funds.
Stakeholders and Beneficiaries	<p>Ministry of Economy & Development, Responsible Authority</p> <p>Ministry for Migration Policy</p> <p>Reception and Identification Service (Reception and Identification Centres)</p> <p>Asylum Service</p> <p>KEPOM (Transfers Coordination)</p> <p>Appeals Authority</p> <p>Ministry of Defence</p> <p>Hellenic Police</p> <p>Frontex, Fundamental Rights Agency, Europol</p> <p>Hellenic Centre for Disease Control & Prevention (HCDCP - KEELPNO),,</p> <p>Ministry of Health</p> <p>United Nations High Commissioner for Refugees</p> <p>Civil Society Organizations</p> <p>Applicants for international protection/residents of centres</p>
Pre-condition(s)	<p>Ministry of Finance, Responsible Authority to appoint a Measure Coordinator.</p> <p>Regular coordination meetings are held between the concerned representatives of the Relevant Authority, RIS, Appeals Authority, the Greek AS and EASO to monitor collaboration and coordination at national level.</p>
Deliverable(s)	<ol style="list-style-type: none"> Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on designing projects and preparing and drafting concept papers and project proposals for submission to EU and other funding mechanisms.



	<ol style="list-style-type: none"> 2. Hands-on support provided with development and management of coordination and coordination tools. 3. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on managing, implementing and monitoring ongoing projects, including devising internal review mechanisms for identifying implementation problems and adjusting activities and introducing support mechanisms. 4. Hands-on support provided (on-the-job coaching and workshops/seminars, where needed) on drafting project reports and conducting project evaluations. 5. Hands-on support provided with the set-up and operation of a network of funding staff and experts across relevant authorities to enhance processes, facilitate strategic planning and open communication as well as propose sustainable solutions. 6. Hands-on support provided setting up stable program with available funds. 7. Equipment, material and operational support provided where required for EASO activities.
<p>Implementation and Support</p>	<p>Implementation period - 2018: Q1-Q4</p> <p>An average of:</p> <ul style="list-style-type: none"> - 2 experts (MS experts and EASO interim staff) / 12 months