

CIRRCULUM VITAE

1. **Family name:** Anita
2. **First name:** Mandić
3. **Date of birth:**
4. **Nationality:** Croatian
5. **Civil Status:**

6. Education:

Institution (date from - to)	Degree(s) or Diploma(s) obtained:
(September 1995 – June 2001)	Bachelor of Law Law Faculty, Split (Croatia)

7. Language skills (Mark 1 to 5 for competence, where 5 is the highest):

Language	Level	Passive	Spoken	Written
	Mother Tongue Croatian			
Bosnian	5	5	5	5
Serbian	4	5	4	4
English	4	4	4	3
German	1	2	1	1

8. Membership of Professional Bodies:-

9. Other skills (e.g. computer literacy, etc.):

Advanced Computer Literacy – MS Windows, MS Office XP, Internet Communication

10. Present Position: Head of the Service for Foreigners and Asylum, Ministry of Interior

11. Years of professional experience: 15

12. Key qualifications:

- Leader of two components in CARDS 2004 Project “Reform of Asylum II” (Component 1 - The national legislation (laws and regulations) related to asylum is fully in line with the *acquis communautaire* and Component 3 - Administrative capacity for efficient implementation of the amended legislation and procedures is enhanced.),
- Member of Working Group for Asylum,
- Member of High level working group on migration,
- National contact point for EASO, national contact point EASO Asylum Intervention Pool
- 14 years’ experience in implementation of EU *acquis* in the area of Asylum

13. Specific experience in non-industrialised countries:

Country	Date: from (month/year) to (month/year)	Name and brief description of the project
Serbia	8-10 December 2014	Expert mission (TAIEX) on drafting the Action Plan for Chapter 24 in the area of Migration, Asylum and Visa Policy

14. Professional experience:

Date: from (month/year) to month/year)	01/01/2017–present
Location	Zagreb
Company / Organisation	Ministry of Interior, Directorate for Administrative and Inspection Affairs, Service for Foreigners and Asylum
Position	Head of Service
Job Description	<ul style="list-style-type: none"> - Managing and supervision of work of the Service regarding decision making process in the asylum procedure and residence permits, - Supervising implementation of legislation in the area of asylum and residence permits - Preparing legislation for adoption (harmonising national regulations with EU acquis), - Preparing strategies, projects and policies in the area of asylum and residence permits, -
Date: from (month/year) to month/year)	20/09/2012–31/12/2016
Location	Zagreb
Company / Organisation	Ministry of Interior, Directorate for Administrative and Inspection Affairs, Service for Foreigners and Asylum, Department for Asylum
Position	Head of Department
Job Description	<ul style="list-style-type: none"> - Managing and supervision of work of the Department regarding decision making process in the asylum procedure (dublin procedure + procedure in substance of a claim), COI research, integration process, - Supervising implementation of legislation in the area of asylum - Preparing legislation for adoption (harmonising national regulations with EU acquis), - Preparing strategies, projects and policies in the area of asylum,

Date: from (month/year) to month/year)	03/11/2003–19/09/2012
Location	Zagreb
Company / Organisation	Ministry of Interior, Directorate for Inspection and Administrative Affairs, Department for Asylum
Position	Case officer in the asylum procedure
Job Description	- case officer in the asylum procedure (interviewing asylum applicants, drafting and decision making); - working on the transposition and implementation of EU asylum legislation into Croatian legislation - implementation of projects - Training of colleagues and police officers.

Date: from (month/year) to month/year)	01/09/2003–02/11/2003
Location	Zagreb
Company / Organisation	Ministry of Interior, Department for Citizenship
Position	supervisor for internal affairs
Job Description	implementation of administrative proceedings in acquiring Croatian citizenship, administrative proceedings in the second instance,

Date: from (month/year) to month/year)	20/05/2002–31/08/2003
Location	Zagreb
Company / Organisation	Ministry of Interior, Department for Citizenship
Position	internship
Job Description	administrative proceedings in the acquiring Croatian citizenship

15. Others:

Through CARDS Twinning Project "Reform of Asylum" I was trained on interview techniques, inclusion clauses, COI, identifying victims of trafficking in human beings (2003-2005);

Training on asylum issues through Regional CARDS Twinning Project "Migration, Asylum and Visas" on identification of persons in need of international protection, gender related persecution (2004-2005);

GDISC Project - European Asylum Curriculum - training on evidence assessment in asylum procedures, Sweden, 2009;

Through CARDS Twinning Project "Reform of Asylum II", I was trained on interview techniques of vulnerable persons and unaccompanied minors and didactics (2008-2010);

Familiarisation with the EU institutions and preparation for screening for Justice and Home Affairs, TAIEX, European Commission, Brussels, 2005;

Training on regulatory impact assessment through IPA Programme 2007 Twinning project on development on regulatory impact assessment (2011-2012);

15a. Publications and Seminars:

15b. References: