



Call for expressions of interest to establish an EASO list of remunerated experts

New form June 2018

1. PERSONAL DETAILS

NAME:	<input type="text"/>		
FIRST NAME:	<input type="text"/>		
SEX:	F: <input type="checkbox"/>	M: <input type="checkbox"/>	DATE OF BIRTH (DD/MM/YYYY): <input type="text"/>
NATIONALITY:	<input type="text"/>		
<u>ADDRESS:</u>			
STREET	<input type="text"/>	STREET N°	<input type="text"/>
POST CODE:	<input type="text"/>	POSTBOX N:	<input type="text"/>
TOIWN / CITY:	<input type="text"/>	COUNTRY:	<input type="text"/>
TELEPHONE NUMBER:	<input type="text"/>	FAX NUMBER:	<input type="text"/>
E-MAIL:	<input type="text"/>		
WEBSITE:	<input type="text"/>		
SELF EMPLOYED	<input type="checkbox"/>	EMPLOYED	<input type="checkbox"/>

STATUS (IF SELF EMPLOYED)

SOCIAL SECURITY NUMBER	<input type="text"/>	VAT NUMBER:	<input type="text"/>
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2. EMPLOYMENT

Name and address of employer	From (dd/mm/yyyy)	To (dd/mm/yyyy)	Total (yy, mm)	Full time/ part time (%)	Experience relevant for Area(s) applied for in section 4 below

3. LINGUISTIC SKILLS

(LEVEL: ELEMENTARY = 1; AVERAGE = 2; GOOD = 3; VERY GOOD = 4)

LANGUAGES	LANGUAGES	WRITING LEVEL	READING LEVEL	CONVERSATION LEVEL
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LANGUAGE 1:

LANGUAGE 2:

LANGUAGE 3:

LANGUAGE 4:

LANGUAGE 5:

4. AREAS

Please choose at least one area from the following list:

A	International protection (qualification and procedures, Dublin Regulation), reception, migration, and/or fundamental rights, including vulnerable groups (children, victims of trafficking in human beings, etc.), interpretation and resettlement	
B	Information regarding the situation in one or more countries of origin or transit of applicants for international protection (COI)	
C	Adult learning, pedagogy, e-learning design and coaching	
D	Procurement and grants procedures	

5. TASKS

Please choose at least one of the following tasks:

1	Provide advice during activities and trainings organised by EASO, including delivery of presentations, speeches, briefings, workshops, etc.	
2	Advice on specific EASO products, processes, studies, analysis or research	
3	Monitor and evaluate EASO products, tools, projects, and/or applications and/or tenders in procurement and/or grants procedures	

6. DECLARATION

The undersigned (*Name and surname*), declares on (*his/her*) honour that is not in any of the following situations which would exclude (*him/her*) from participating in this call for expressions of interest:

(1) declares that the above-mentioned person is in one of the following situations:	YES	NO
a) it is bankrupt, subject to insolvency or winding up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under national legislation or regulations;	<input type="checkbox"/>	<input type="checkbox"/>
b) it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;	<input type="checkbox"/>	<input type="checkbox"/>
c) it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		
(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) violating intellectual property rights;	<input type="checkbox"/>	<input type="checkbox"/>

(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
d) it has been established by a final judgement that the person is guilty of the following:		
(i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of EU Member States, drawn up by the Council Act of 26 May 1997, and in Article 2(1) of Council Framework Decision 2003/568/JHA, as well as corruption as defined in the legal provisions of the country where the contracting authority is located, the country in which the person is established or the country of the performance of the contract;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
(v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;	<input type="checkbox"/>	<input type="checkbox"/>
(vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
e) the person has shown significant deficiencies in complying with the main obligations in the performance of a contract financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an Authorising Officer, OLAF or the Court of Auditors;	<input type="checkbox"/>	<input type="checkbox"/>
f) it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input type="checkbox"/>
g) for the situations of grave professional misconduct, fraud, corruption, other criminal offences, significant deficiencies in the performance of the contract or irregularity, the applicant is subject to: i. facts established in the context of audits or investigations carried out by the Court of Auditors, OLAF or internal audit, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body; ii. non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics; iii. decisions of the ECB, the EIB, the European Investment Fund or international organisations; iv. decisions of the Commission relating to the infringement of the Union's competition rules or of a national competent authority relating to the infringement of Union or national competition law; or v. decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.	<input type="checkbox"/>	<input type="checkbox"/>

EASO may ask the selected experts to provide, prior to the conclusion of a service contract, evidence in support of this declaration.

For situations described in (a), (c), (d) or (f), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (a) or (b), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The undersigned hereby certifies that all the information given in this application is complete and correct to the best of (his/her) knowledge.

Date:

Signature:

7. DOCUMENTS TO ATTACH

1	CV of the expert, with mention of degrees obtained, professional qualifications and relevant experience in a EUROPASS Format, available at the following website: https://europass.cedefop.europa.eu/documents/curriculum-vitae	
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