

**Annual Meeting of EASO AIP-National Contact Points
Malta, 3 March 2015
Agenda**

Tuesday 3 March 2015

09.30-09.40 **Introductory words by Mr Claus Folden, Head of Centre for Operational Support**

09.40-10.30 **Key developments of AIP in 2015**

- AIP update; working tools; statistics and use of AIP;
- New AIP profiles (MB Decision no 24)

10.30-11.00 **NCP toolkit**

- Code of conduct;
- Workflow;
- Info leaflet on deployment;
- Info leaflet on reimbursement;
- NCP mailbox

11.00-11.20 **Coffee break**

11.20-13.00 **Operational support activities: planning and use of AIP experts**

- Operational support to Member States;
- EASO work on contingency planning;
- EASO joint processing activities;
- NCP's expectations?

13.00-14.00 **Lunch break**

14.00-14.45 **Reports by EASO and discussions on**

- EASO work on reception;
- EASO Expo event (May 2015);
- EASO external dimension activities and ENPI project (short info)

15.00-16.00 **Brainstorming**

- Preparing the anniversary event (01/04/2015)

16.00-16.15 **Coffee break**

16.15-16.30 **Wrapping up**