



2nd Annual Meeting EASO National Contact Points

Malta, 2-3 December 2013

Agenda

Monday 2 December

09.00-09.30	Registration of participants
09.30-11.00	Update on EASO emergency and special support activities in the Member States (current and planned Asylum Support Teams – call for experts): <ul style="list-style-type: none">○ EASO Operating Plan to Greece to Phase II;○ EASO Special Support Plan to Italy;○ EASO Operating Plan to Bulgaria
11.00-11.20	Coffee break
11.20-12.30	Practical aspects in the management of the Asylum Intervention Pool – participation of national experts in EASO operations, deployment procedures and the use of EASO technical equipment
12.30-12.45	Short presentation of the migration and asylum portofolio of the Greek Presidency of the EU (presentation by EL NCP – tbc)
12.45-14.00	Lunch break
14.00-15.00	Break-out sessions: <ul style="list-style-type: none">a) AST's mandate in EASO operations – limits, requirements, expectationsb) AST's composition – expert profiles, distribution of tasks, playing roles, writing final report
15.00-15.30	Report of break-out sessions
15.30-15.50	Coffee break
15.50-16.30	Legal aspects in the management of the Asylum Intervention Pool – EASO Support Framework, AST's mandate and EASO Code of Conduct



Tuesday 3 December

09.30-10.15	Role of NCPs in AST's deployment and reimbursement of costs – practical exercise (filling in an application for pre-finance and reimbursement); legal liability of NCP network;
10.15-11.00	Development of the Asylum Intervention Pool – AIP personal data disclaimer; information and documentation (use of EASO website).
11.00-11.20	Coffee break
11.20-12.45	EASO AIP Network of NCPs – terms of reference and calendar of events in 2014
12.45-14.00	Lunch break



EASO Asylum Intervention Pool Practical Workshop

Malta, 3-4 December 2013

Agenda

Tuesday 3 December

13.30-14.00	Registration of participants
14.00-15.30	Participation in the EASO Asylum Intervention Pool – national database, use of personal data, communication with EASO, response to the EASO call for experts, deployment is ASTs
15.30-15.50	Coffee break
15.50-16.30	Composition of ASTs – use of AIP profiles; a practical exercise: a) pre-interview of asylum seekers – role of EASO ASTs (profile a)

Wednesday 4 December

09.30-10.15	Composition of ASTs – use of AIP profiles; a practical exercise: b) emergency shelter, safeguards of immediate needs – practical arrangements and role of EASO ASTs (profiles k, l, m)
10.15-11.00	Composition of ASTs – use of AIP profiles; a practical exercise: c) quality of asylum decision/processes – advisory role of EASO ASTs (profiles d, n, o, s)
11.00-11.20	Coffee break
11.20-12.30	Introduction by EASO of elaborated profile description (a, d, k, l, m, n, o, s)
12.30-14.00	Lunch break
14.00-15.30	Practical aspects: AST's composition and AST's mandate in EASO operations